



**TRAFFORD
COUNCIL**

**AGENDA PAPERS FOR
EXECUTIVE MEETING**

Date: Monday, 26 November 2018

Time: 6.30 p.m.

**Place: Committee Room 2 and 3, Trafford Town Hall, Talbot Road, Stretford,
M32 0TH.**

A G E N D A	PART I	Pages
1. ATTENDANCES		
To note attendances, including officers, and any apologies for absence.		
2. DECLARATIONS OF INTEREST		
Members to give notice of any interest and the nature of that interest relating to any item on the agenda in accordance with the adopted Code of Conduct.		
3. MINUTES		
To receive and, if so determined, to approve as a correct record the Minutes of the following meetings:		
(a) Special Budget Executive, 15/10/18		To Follow
(b) Executive Meeting, 29/10/18		To Follow
4. MATTERS FROM COUNCIL OR OVERVIEW AND SCRUTINY COMMITTEES (IF ANY)		
To consider any matters referred by the Council or by the Overview and Scrutiny Committees.		
5. TRAFFORD INTEGRATED YOUTH SERVICE PROPOSAL		1 - 8
To consider a report of the Executive Member for Children's Services. [NOTE: A related report is to be considered in Part II of the agenda.]		

6. CONSTITUTION WORKING GROUP - PROPOSED CHANGES TO THE COUNCIL'S CONSTITUTION 9 - 20

To consider a report of the Corporate Director, Governance and Community Strategy. For Executive to comment prior to referral to November Council.

7. BUDGET MONITORING 2018/19 - PERIOD 6 (APRIL TO SEPTEMBER 2018) 21 - 42

To consider a report of the Executive Member for Finance and Corporate Director, Finance & Systems.

8. TRANSFORMATION FUND 43 - 58

To consider a report of the Executive Member for Finance and Corporate Director, Finance & Systems.

9. AGMA COMBINED AUTHORITY / EXECUTIVE BOARD: FORWARD PLANS AND DECISIONS

To receive and note the following:

(a) GMCA Decisions 26/10/18 59 - 68

10. URGENT BUSINESS (IF ANY)

Any other item or items which by reason of:-

(a) Regulation 11 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the Chairman of the meeting, with the agreement of the relevant Overview and Scrutiny Committee Chairman, is of the opinion should be considered at this meeting as a matter of urgency as it relates to a key decision; or

(b) special circumstances (to be specified) the Chairman of the meeting is of the opinion should be considered at this meeting as a matter of urgency.

11. EXCLUSION RESOLUTION

Motion (Which may be amended as Members think fit):

That the public be excluded from this meeting during consideration of the remaining items on the agenda, because of the likelihood of disclosure of "exempt information" which falls within one or more descriptive category or categories of the Local Government Act 1972, Schedule 12A, as amended by The Local Government (Access to Information) (Variation) Order 2006, and specified on the agenda item or report relating to each such item respectively.

PART II

12. TRAFFORD INTEGRATED YOUTH SERVICE PROPOSAL

69 - 72

To consider a report of the Executive Member for Children's Services.
[NOTE: A related report is to be considered in Part I of the agenda.]

JIM TAYLOR
Chief Executive

COUNCILLOR ANDREW WESTERN
Leader of the Council

Membership of the Committee

Councillors A. Western (Chair), C. Hynes (Deputy Leader), S. Adshead, J. Baugh, M. Cordingley, M. Freeman, J. Harding, J. Lloyd, K. Procter and J.A. Wright

Further Information

For help, advice and information about this meeting please contact:

Jo Maloney, 0161 912 4298
Email: joseph.maloney@trafford.gov.uk

This agenda was issued on Friday 16th November 2018 by the Legal and Democratic Services Section, Trafford Council, Trafford Town Hall, Talbot Road, Stretford M32 0TH.

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TRAFFORD COUNCIL

Report to: Executive
Date: 26th November 2018
Report for: Information
Report of: Executive Member for Children's Services

Report Title

Trafford Integrated Youth Service (TIYO) Proposal Part 1

Summary

This is a proposal to integrate Council run youth provision in Trafford to provide more effective services for young people to improve outcomes. It proposes the creation of a single service that avoids duplication, creates a joined up offer across the spectrum of universal to targeted youth provision and maximises efficiency.

Trafford Council is currently involved in the delivery or support of three key youth services;

- Trafford Youth Offending Service (YOS) works with some of Trafford's most vulnerable young people who are at risk of, or who have, offended.
- A comprehensive Targeted Youth Offer for young people aged 11-19 years. The offer is accessed at the Talk Shop and services include Sexual Health, Children's Sexual Exploitation, Missing from Home/Care, Connexions, and support for pregnant teenagers and young parents; with a number of externally funded services complementing these.
- Trafford's universal youth work offer is currently delivered through a commissioned offer organised by Trafford Youth Trust which is mainly funded by the Council. In 2018 a decision was made to disestablish the Trust.

A revised management that brings these services together with a single youth service offer across the whole spectrum will deliver greater choice to our young people in an integrated and accessible manner. There will also be new roles added to deliver the detached/outreach element of the new service. The current working title of the new service is Trafford Integrated Youth Offer (TIYO).

The new offer will recognise the value of voluntary and community services (VCS) working alongside Council services.

The new offer recognises that often the issues faced by young people are complex and each issue cannot be resolved in isolation so it will provide a range of services proportionate to the needs of individual.

This includes

- a universal offer; young people will be able to access support, advice and aspects of the offer without demonstrating an assessed need, this will be delivered by the new detached/outreach staff;
- a targeted early help offer that works with young people with identified vulnerabilities and those at risk of specific disadvantages, including teenage parenthood, criminal activity, low educational attainment, poor emotional health, substance misuse and social exclusion;
- a specialist offer which will ensure that Trafford Council meets its statutory requirements working with more complex adolescents such as those involved in crime and will meet the statutory requirement of the Youth Offending Service.

The proposed new model will go through a consultation process with relevant staff and young people to help shape the final structure and approach.

Recommendation(s)

That the Executive notes the proposal detailed in the report.

Contact person for access to background papers and further information:

Name: Cathy Rooney
Extension: 5167

Background Papers: None

Implications:

Relationship to Policy Framework/Corporate Priorities	This proposal relates to supporting our vulnerable young people and improving their life chances.
Relationship to GM Policy or Strategy Framework	No direct implications
Financial	The revised structure costs will remain within the existing funding envelope.
Legal Implications:	No direct implications
Equality/Diversity Implications	The proposal creates opportunities for us to support more young people at an early stage to prevent issues or crises arising.
Sustainability Implications	No direct implications
Resource Implications e.g. Staffing / ICT / Assets	The proposal does require a staff consultation to be conducted as part of the design and implementation process.
Risk Management Implications	No direct implications
Health & Wellbeing Implications	This proposal relates to supporting our vulnerable young people and improving their life chances.
Health and Safety Implications	No direct implications

Background

TRAFFORD INTEGRATED YOUTH OFFER (TIYO) .

1. Current shape of youth services:

- 1.1 Trafford Council is currently involved in the delivery or support of three key youth services; Trafford Youth Offending Service (YOS) which is a statutory provision, the targeted youth offer (known as Talkshop) and the Council has also financially supported Trafford Youth Trust (TYT) to commission universal youth provision.
- 1.2 The Trafford Youth Offending Service (YOS) works with some of Trafford's most vulnerable young people who are at risk of, or who have offended. Over the last few years, in order to work within budget (mainly provided by the Youth Justice Board) YOS has removed a large part of its prevention service leaving a mainly statutory provision based service. Further to this, due largely to the effective implementation of restorative practices upheld by the YOS, actual caseloads have fallen in recent years, meaning less young people depend on its statutory services. The service is currently located within Sale Waterside and Sale Police Station but there are advanced plans to co-locate the service with Talkshop.
- 1.3 Trafford Council currently provides a comprehensive Targeted Youth Offer for young people aged 11-19 years. The offer is accessed at the Talkshop based at Waterside in Sale but is a Borough wide service. Services delivered here include Sexual Health, Children's Sexual Exploitation specialist intervention, Missing from Home/Care services, Connexions, and support for pregnant teenagers and young parents; with a number of externally funded services complementing these.
- 1.4 Whilst both YOS and Talkshop work together, they are separate entities with separate management structures.
- 1.5 Trafford's universal youth work offer has been delivered through a commissioned offer organised by Trafford Youth Trust which is mainly funded by the Council. In 2018 a decision was made to disestablish the Trust.
- 1.6 A revised management structure that brings these services together with a single youth service offer across the whole spectrum will deliver greater choice to our young people in an integrated and accessible manner. As well as a single management structure there will also be new roles added to the service to deliver the detached/outreach element of the service. The current working title of the new service is Trafford Integrated Youth Offer (TIYO).

2. The Proposed new model (Trafford Integrated Youth Offer)

- 2.1 It is proposed that a joined up delivery approach be created to cover all the functions currently delivered through YOS, Talkshop and TYT. The current working title of this model is Trafford Integrated Youth Offer (TIYO).
- 2.2 TIYO will deliver greater choice to our young people, in an integrated and accessible manner. The new offer recognises that often the issues faced by young people are complex and each issue cannot be resolved in isolation. A TIYO model will combine the offers from the Talkshop and the Youth Offending Service (YOS) and utilise the

resources formally allocated to the Youth Trust to ensure our offer meets the needs of Traffords Young People.

- 2.3 The development of a Trafford Integrated Youth Offer (TIYO) would provide a coordinated service to all young people according to their needs ranging from; support to access universal services; prevention and early help; and specialist interventions.
- 2.4 The professionals within the offer will work directly with young people, ensuring their voices are heard and understood by the adults in their lives. Where appropriate, professionals will assess need, and develop early help and specialist support plans that involve family members and other significant people, to ensure that the progress made can be sustained by their wider support network.
- 2.5 The new offer will recognise the value of voluntary and community services (VCS) working alongside Council services. The VCS can successfully engage young people, offer a different type of service and is responsive to emerging needs. Trafford Council will work with the VCS to deliver a successful TIYO offer.
- 2.6 The new offer will provide a range of services proportionate to the needs of individual. This includes include a universal offer; young people will be able to access support, advice and aspects of the offer without demonstrating an assessed need; a targeted early help offer that will work with young people with identified vulnerabilities and those at risk of specific disadvantages, including teenage parenthood, criminal activity, low educational attainment, poor emotional health, substance misuse and social exclusion; and a specialist offer which will ensure that Trafford Council and its partners meet their statutory requirements working with more complex adolescents. Where new service isn't able to directly provide the early help support required by the client, additional support via the existing Early Help Hubs in Stretford and Partington will be signposted to. We will also work in partnership with other agencies such as Healthy Young Minds and other providers.

3. 10 Delivery Principles

- 3.1 Ten TIYO principles to guide the creation of the new servcie have been developed from a detailed needs assessment, evidence of best practice and current performance intelligence.

Principle 1: Young Person Centred

Young people are at the heart of TIYO. We will take time to listen to young people and have conversations that are respectful of differences and celebrate diversity. TIYO will support young people to identify and work towards their aspirations, whilst actively seeking to identify and remove barriers. The offer will connect with existing youth participation such as the Children in Care Council, Youth Cabinet and Children's Rights Officers.

Principle 2: Accessible

TIYO will be accessible to all young people resident in Trafford or are registered with a Trafford GP. Young people who attend Trafford schools but do not live in the borough will be supported to access support closer to home. The offer will be accessible in terms of when and where services are delivered. Young people will be consulted about access and opening hours, including evening and weekend access. In addition to the centrally based building in Sale, TIYO will be delivered on

an outreach basis, using community assets based in neighbourhood areas. To increase accessibility the service will also consider the use of digital solutions and social media platforms.

Principle 3: Inclusive

The offer will promote engagement with young people across all the groups that represent Trafford's young people.

Principle 4: A Place Based Offer

The delivery of TIYO will reflect the evidence of need and inequalities across the borough and within localities. A place based approach to delivery is essential and will support improved access, early help and strengthened relationships with local assets and services, including schools and the VCS. A place based offer also supports improved working with Family Support Teams, Early Help, Placed Based Pilot and GMP.

Principle 5: An Integrated Offer

TIYO will reflect the complexities and interdependencies which affect young people's lives. Key delivery partners are:

- i. **Education:** This is a fundamental setting for the offer. The offer will be restorative, with interventions delivered in or near to the school, (if the young people feel this is acceptable). At a targeted and specialist level, there will be a strong link between TIYO and education staff, referrals and feedback to education settings will be essential to improve outcomes. Young people at risk of exclusion will be referred to the targeted offer.
- ii. **School Nursing Service:** There will be interdependencies and duplication between the TIYO and School Nursing Service and therefore these services will have to work closely to ensure the most effective offer for young people. The School Nursing Service will be well placed to promote and or refer young people into the service. The TIYO will work with the School Nursing Service when young people are de-escalated from the specialist and early help offers.
- iii. **Wider Early Help Services:** Although TIYO will focus on young people aged 11-19 years, there will be an early help focus on the families and parents of the young people accessing the targeted offer.
- iv. **Multi-agency and working in partnership with other providers:** There are a number of specific young people's services/offers that currently deliver in Trafford. Commissioners will play a key role in ensuring the wider support services are signed up to the principles and work in partnership as part of TIYO. The new service will also work closely with other key partners such as Healthy Young Minds, Children's Rights etc.

Principle 6: Universal Proportionality (3 Tiers of support)

The offer will be proportional to need, and scaled and intensified proportionate to the degree of need.

- i. The Universal Offer:
TIYO will include a universal offer; young people will be able to access support, advice and aspects of the offer without demonstrating an assessed need. This prevention focusses will support improved outcomes for young people. Due to the volume of young people seeking this support, the universal

offer will link in with individual and community assets to assist in in the step down transition.

ii. The Targeted Offer :

There will be a targeted, early help offer that will work with young people with identified vulnerabilities and those at risk of specific disadvantages, including teenage parenthood, criminal activity, low educational attainment, poor emotional health, substance misuse and social exclusion. If the new service isnt able to directly provide the early help support required by the client, additional support via the Early Help Hubs will be signposted. Early help will include one-to-one support using strengths-based tools and techniques to help the young person make positive lifestyle choices and to assess their progress.

An early help assessment will indicate the level of coordinated support required. Support will be asset based and enable young people to improve their skills, including coaching and mentoring. Mental wellbeing and resilience will be a core element of the offer. Early help requires a range of agencies working together, this may include; the VCS; health partners; housing providers; mental health and substance misuse services; education; police; and probation services.

The offer at this level will be time limited (to be determined at the point of assessment and review) and a mix of one to one and group work.

iii. Specialist Offer:

The specialist offer will ensure that Trafford Council and its partners meet their statutory requirements. For example, YOS to deliver the National Minimum Standards in line with the service's inspection regime, and Talkshop to deliver key statutory requirements such as the Missing interviews and CIAG.

This offer will include services for young people who have offended or are involved with criminal activity, young people who are looked after or involved with children's social care and young people who have been identified as having vulnerabilities and therefore are at risk of exploitation.

The specialist offer will provide intensive and specialist support, often working within the boundaries of statutory intervention. Work at this level will be intensive and take place over a longer period of time by staff that have the experience and expertise to support and deescalate, when appropriate.

Principle 7: Step Up/ Step Down Process

TIYO will provide an appropriate level of support depending on need. The offer will also ensure robust policy to support step up, (escalation of need) and step down (de-escalation of need) processes. The TIYO recognises that adolescence is a complex period and events and changes can impact considerably on a young person's resilience.

Principle 8: Effective Case Management

Activity will be measured in a way that provides evidence of demand, need and effective delivery.

The targeted and specialist offer will be outcomes based, with measurable outcomes set during the assessment phase. These outcomes will be evidenced before the young person is de-escalated or escalated.

Following assessment and planning the young person will receive support from the most appropriate case worker, which may be any professional within TIYO including partner agencies. All cases above universal will follow a process of assessment, action planning/goal setting, delivery of support and review of progress.

Principle 9: A Skilled and Supported Workforce

The TIYO workforce will be representative of Trafford's 11-19 years population as described by the needs assessment, this will include ensuring we reflect the cultural and other diversity features of Trafford. It will be a mix of permanent staff, fixed term posts; part-time posts; paid sessional workers; apprentices; student placements; volunteers and young leaders. The approach to workforce development will follow the commitment to restorative practice and embed the voice of the young person.

Principle 10: Service Development; Performance Management and Quality Assurance

Commissioners and services manager will use high quality performance management and quality assurance arrangements to ensure that the offer is; meeting need, an effective use of resources and delivering high quality outcomes. The performance data will include a set of young people led measures.

Performance evidence will be reported regularly to the appropriate Board to ensure governance and scrutiny of the offer.

4. Consultation

The Council will commence a Staff Consultation exercise with relevant staff as detailed in the report (Part 2).

Young people will also be consulted on the proposal to help shape the final structure and approach.

The results of the Staff and young people Consultation exercise will be presented to the Executive, together with the final TIYO proposal, for approval.

Other Options

See details contained in Part Two of the report.

Consultation

See above and details contained in Part Two of the Report

Reasons for Recommendation

To note the necessary activities to be undertaken in order for the development and design of an integrated youth service in Trafford to provide more effective and efficient services for young people to improve outcomes.

Key Decision No

If Key Decision, has 28-day notice been given? N/A

Finance Officer Clearance PD

Legal Officer Clearance DS

[CORPORATE] DIRECTOR'S SIGNATURE

A handwritten signature in black ink, appearing to be 'J. Smith', written over a horizontal line. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

To confirm that the Financial and Legal Implications have been considered and the Executive Member has cleared the report.

TRAFFORD COUNCIL

Report to: Executive/Council.
Date: 26 November 2018/28 November 2018.
Report for: Decision
Report of: Corporate Director for Governance & Community Strategy and Monitoring Officer

Report Title

Constitution Working Group – Proposed Changes to the Council’s Constitution

Summary

A cross-party Constitution Working Group, Chaired by the Executive Member for Constitutional Reform and Resident Engagement, was formed in June 2018. The Group was established to review current practice in a number of areas and to make recommendations for changes and improvements, with the aim of improving openness, transparency and public engagement in a number of areas including

- Allowing public questions at the start of all Executive and Committee meetings.
- Reducing the threshold for petitions to be heard at full Council and to allow petitioners to address meetings of the Executive.
- Enabling smaller groups to submit motions for debate by reducing the number of signatories from three to two.
- Extending webcasting to Executive and Committee meetings.
- Publishing a public summary of decisions taken by the Executive.
- Adding a lay member to the Audit Committee to enhance public scrutiny of financial management and governance.
- Agreeing to changes to improve the scrutiny function.

This report sets out the Group’s proposed recommended changes to date.

The report was submitted to the Standards Committee and Scrutiny Committee prior to the Executive and Council for comments on the proposals in accordance with the Articles of the Council.

Recommendation(s)

That the Executive provide any comments they may have on the proposed recommendation as set out below.

- 1) That Council agree the proposed changes as set out in the report.

2) That the Corporate Director for Governance and Community Strategy be authorised to amend the Constitution of the Council in accordance with and as a consequence of this report and other decisions made by Council at this meeting.

Implications

Relationship to Policy Framework/Corporate Priorities	The proposed changes are aimed at improving transparency and engagement with the Council's priorities.
Financial Implications	There are no specific financial issues arising from this report, although there is some one-off expenditure arising from the proposals to webcast additional Council Committee meetings which will be met from the legal and democratic budget.
Legal Implications	The Council is required to review and update its constitution from time to time. This report reflects the review carried out by the Cross Party Constitution Working Group in consultation with the Corporate Director of Governance and Community Strategy.
Equality/Diversity Implications	None
Sustainability Implications	None
Staffing/E-Government/Asset Management Implications	None
Risk Management Implications	None
Health and Safety Implications	None

Contact person for access to background papers and further information:

Name: Peter Forrester
 Extension: 1815
 Name: Chris Gaffey
 Extension: 2019

Background Papers:

Reports submitted to the Constitutional Working Group

1.0 Background

A cross-party Constitution Working Group, Chaired by the Executive Member for Constitutional Reform and Resident Engagement, was formed in June 2018 to review current practice in a number of areas, and to make recommendations for changes and improvements. The Group discussed a range of issues with the objective of improving openness, transparency and public engagement within the Council. Some of the proposed improvements require a change to the Council's Constitution.

The Working Group Membership consisted of the following Elected Members:

Councillors M. Freeman (Chair), D. Acton, Dr K. Barclay, R. Bowker, G. Coggins and M. Young.

Meetings were attended by the Council’s Monitoring Officer, the Head of Governance, and a representative from the Communities and Partnerships Team. Reports were produced for Members’ consideration on each area of review.

The Group met on two occasions and agreed the recommended changes, which are set out in sections 2.1 and 2.2 of the report. Further meetings of the Group will be scheduled to discuss the areas still under review, which are set out in section 2.3 of the report.

2.0 Summary of Proposed Changes

2.1 Changes which require an amendment to the Constitution

Questions and Public Scrutiny	
Questions at meetings	<p>The Group agreed that provisions for taking questions from members of the public at the start of Council meetings, held in public, should be set out in the Constitution.</p> <p>The Leader or the Chair of the relevant body / Committee would have discretion about how these questions were managed at each meeting.</p> <p>However, the Standards and Scrutiny Committees felt that more guidance should be set out around the process for receiving questions to avoid potential problems. They suggested that the following be included</p> <ul style="list-style-type: none"> • That it be clear that questions must relate to the agenda or be within the remit of the Executive or the Committee to which the questions are proposed to be addressed; • That questions must be submitted before the meeting so that officers can check that they are within the remit of the Executive or the Committee to which the questions are proposed to be addressed ; and • That the time allocated to public questions be limited. <p><u>RECOMMENDATIONS</u></p> <ol style="list-style-type: none"> 1. That Part 1 of the Constitution be amended to refer to the rights of the public to ask questions at Executive and Committee meetings subject to the procedure rules set out in Part 4. 2. That Article 3 in Part 2 be amended to reflect the rights of Members of the Public to ask questions subject to the procedure rules set out in Part 4. 3. That the Access to Information procedure rules in Part 4 of the Constitution be amended to permit member of the public to ask questions at any meeting of a Council Committee subject to: <ol style="list-style-type: none"> a. The questions being within the remit of the

	<p>Committee or that they relate to a matter under discussion at the meeting.</p> <ul style="list-style-type: none"> b. The questions being submitted to the Council by 4pm on the day before the meeting. c. That the time to be allowed for all questions to be put and answered is limited to no more than 15 minutes at the start of the meeting. <p>4. That the Executive procedure rules in Part 4 of the Constitution be amended to clarify the rules around questions at any meeting of the Executive are subject to the following:</p> <ul style="list-style-type: none"> a. The questions being within the remit of the Executive or that they relate to a matter under discussion at the meeting. b. The questions being submitted to the Council by 4pm on the day before the meeting. c. That the time to be allowed for all questions to be put and answered is limited to 15 minutes at the start of the meeting.
<p>Petitions</p>	<p>The Group felt that the current threshold of 3,000 signatures for a petition to be debated at full Council was too high and is a barrier to public engagement and representation. They also felt that a provision to allow petitioners to address the Executive should be included in the scheme as many decisions are those for the Executive to take.</p> <p>The Group agreed that a threshold of 300 signatures be set for a petition to be debated at a meeting of the Executive, and a threshold of 500 signatures be set for a petition to be debated at full Council.</p> <p>Other minor changes to the Council's Petition scheme were agreed, with the responsibility for finalising the Petition Scheme delegated to the Head of Governance.</p> <p><u>RECOMMENDATION</u></p> <p>That the petition procedure rules in Part 4 of the Constitution be amended to reduce the current threshold of 3,000 signatures for a petition to be debated at full Council to 500 and that a new right to allow a matter to be debated at the Executive be introduced subject to it having received at least 300 signatures and that it relates to Executive functions.</p>
<p>Substitute Members</p>	
<p>Provision for Substitute Members at Employment Committee</p>	<p>The Working Group agreed that provisions to allow one substitute Member for each Group for the Employment Committee should be included in the Constitution.</p> <p>The Employment Committee is held during the day and therefore it may sometimes be difficult for Committee Members to attend. Therefore a provision for substitute Members should be made.</p>

	<p><u>RECOMMENDATION</u></p> <p>That Council allocate one substitute Member for each Group for the Employment Committee and this be set out in the Terms of Reference of the Committee in Part 3 of the Constitution.</p>
Motions	
Number of Members supporting a motion.	<p>The Working Group felt that the rules requiring written notice of every motion to be signed by at least 3 members, or with electronic consent of at least 3 members should be amended to reduce this to two Members. This would enable smaller parties to participate in the process.</p> <p><u>RECOMMENDATION</u></p> <p>That rule 11.1 of Council procedure rules in Part 4 of the Constitution be amended to state that motions must be signed by at least 2 members.</p>

2.2 Changes which do not require an amendment to the Constitution

Openness of Council Meetings	
Quarterly e-Bulletin	To improve openness and public engagement, the Group agreed that an e-Bulletin detailing the Executive and Council decisions should be published quarterly with effect from October 2018.
Webcasting	<p>To improve openness and transparency, it was agreed that the Council should extend the webcasting facility to other Committee and Board meetings held in public.</p> <p>After considering a number of options, it was agreed that the Council would webcast these additional meetings via its YouTube channel using a standalone camera and microphone system in the Committee Rooms. This would be implemented on a 12 month trial basis, with the other options revisited after this period.</p> <p>Following the trial, if it was felt that the standalone camera option had not met the Council's objectives to an adequate standard, consideration should be given to installing a full webcasting system in Committee Rooms 2 & 3.</p> <p>There is a small set up cost of approximately £1000 to purchase ICT and cameras for this option.</p>
Questions by Members at Council	
Questions by Members at Council	Questions raised by Members at full Council meetings will now be published on the Council's website in advance of the meeting. This will allow Members of the public to see what

	<p>issues are to be raised in the meeting.</p> <p>This was actioned for the September meeting of Council.</p>
Audit Committee	
Appointment of Independent member of the Accounts and Audit Committee	<p>There are already provisions in place for the appointment of an Independent member of the Accounts & Audit Committee, but this provision has not been utilised.</p> <p>The Group agreed the process for making this appointment, with the responsibility for finalising the process delegated to the Corporate Director, Governance & Community Strategy and the Head of Governance.</p> <p>The Group stressed the importance of ensuring proper due diligence was performed before making the appointment.</p> <p>This role has been advertised.</p>
Scrutiny	
Review of Scrutiny – Action Plan	<p>Following the Scrutiny Committee’s Review of the Council’s Scrutiny Function earlier in the year, the Constitution Working Group considered the report’s recommendations and the Executive’s response. The Group agreed with the Executive response to the recommendations, but felt that recommendation 4 about the Chair of the Committee providing a written report should be more explicit in ensuring that a verbal update could be provided in conjunction with any written Scrutiny report presented to Council.</p> <p>It was agreed that the accepted recommendations should be implemented as soon as practically possible.</p> <p>The Executive response to the Scrutiny report is attached (Appendix 1).</p>

2.3 Other areas still under consideration.

Area Governance	
Area Governance	<p>The Group held discussions relating to Area Governance and how the Council consults with residents.</p> <p>It was felt that the distinction would need to be made as to whether the Council were looking to adopt a formal consultation process or strategy, or whether a less formal approach should be taken in an attempt to improve engagement with residents.</p> <p>The Corporate Director for Governance and Community Strategy and the Head of Partnerships & Communities, in consultation with the Executive Member for Constitutional</p>

	<p>Reform and Resident Engagement, will continue these discussions and submit proposals to the Executive on the most appropriate way to progress this.</p>
<p>Motions</p>	
<p>Motions at full Council</p>	<p>Concerns have been raised on a number of occasions in the past about the number of motions being submitted to full Council meetings. On occasion, time constraints have led to motions not being adequately debated.</p> <p>The Group considered a report providing options for proposed changes to how motions are considered at full Council meetings.</p> <p>Members agreed that this item would be deferred to a future meeting of the Working Group to allow Members to discuss the proposals with their respective political groups. Members have been asked to send their comments to the Head of Governance, who would produce a report for consideration at a future meeting of the Working Group.</p>
<p>Electronic Agenda</p>	
<p>Electronic Agenda</p>	<p>The number of Members requesting paper copies of agenda is continuing to increase, resulting in additional print and staff time costs for the Council. The view of the Working Group is that enhanced ICT is needed to support Members who are keen to reduce the environmental impact of paper agenda.</p> <p>The Chief Digital Officer is exploring new ICT solutions and the intention is to move all meetings to being paperless once the ICT enhancements have been put in place.</p> <p>The Working Group will discuss progress against this area at a future meeting.</p>

3.0 Recommendations

That the Executive provide any comments they may have on the proposed recommendation as set out below.

- 1) That Council agree the proposed changes as set out in the report.

- 2) That the Corporate Director for Governance and Community Strategy be authorised to amend the Constitution of the Council in accordance with and as a consequence of this report and other decisions made by Council at this meeting.

Other Options

The Working Group considered a range of options around the constitution including research on other areas practices. The recommendations reflect the local circumstances and ambitions to open up decision making in the Council.

Consultation

The proposals have been submitted to Standards and Scrutiny Committee as part of the consultation process.

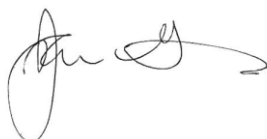
Reasons for Recommendation

The recommendations are part of a package of measures to enhance decision making and transparency in the Council.

Key Decision (as defined in the Constitution): No

Finance Officer Clearance NB

Legal Officer Clearance JL



CORPORATE DIRECTOR'S SIGNATURE

To confirm that the Financial and Legal Implications have been considered and the Executive Member has cleared the report.

TRAFFORD COUNCIL

Report to: Constitution Working Group
Date: 5 September 2018
Report for: Discussion
Report of: Head of Governance

Report Title

Executive Response to the Scrutiny Committee's Task and Finish Group Review of the Council's Scrutiny Function

Summary

Following the publication of the Communities and Local Government Committee's First Report of Session 2017-19 on the Effectiveness of Local Authority Overview and Scrutiny Committees, Trafford's Scrutiny Committee committed to conducting a local review of the Authority's Scrutiny arrangements. A Task and Finish group was formed to review the published report and its recommendations, with a view to applying this to improve Scrutiny within the Council.

This report sets out the recommendations made by the Task and Finish Group and the Executive's response to these recommendations.

Recommendation(s)

- 1) That the Group discuss the recommendations and the response provided by the Executive.

Contact person for access to background papers and further information:

Name: Peter Forrester
Extension: 1815
Name: Chris Gaffey
Extension: 2019

Executive Response to the Scrutiny Committee's Task and Finish Group Review of the Council's Scrutiny Function

Scrutiny Recommendation	Executive Response
<p>Recommendation 1 – That the Member Development Steering Group create a Scrutiny Member Induction, Training and Engagement Programme, and that Scrutiny Members are encouraged to take advantage of this.</p>	<p>Accept the recommendation.</p>
<p>Recommendation 2 – That the role of Statutory Scrutiny Officer be highlighted in the Council's Constitution along with the other main designated Council Officers (the Head of Paid Service, Monitoring Officer and the Statutory Chief Finance Officer).</p>	<p>Do not accept the recommendation. The role is included in the Constitution and it is clear who the Statutory Scrutiny Officer is. There are other statutory roles set out in the Constitution including the Director of Adults, Director of Children's and Director of Public Health. The three roles set out are the ones with statutory protections and it is not appropriate to include this role in this</p>
<p>Recommendation 3 – That the annual Scrutiny report includes a review of the Council's Scrutiny process, assessing how it has performed over the year and identifying any areas of weakness that require improvement and the work carried out by the Statutory Scrutiny Officer to rectify them.</p>	<p>Accept the recommendation. The Scrutiny Committees will be asked to consider this and this will be included in the Annual Scrutiny report.</p>
<p>Recommendation 4 – That a regular Scrutiny report replaces the verbal update on the full Council agenda, confirming the work of Scrutiny over the period, including any formal recommendations made by Scrutiny to the Executive (where applicable) and the Executive's formal response(s) to these recommendations.</p>	<p>Accept the recommendation</p>

<p>Recommendation 5 – That the Scrutiny Chairs and Vice Chairs work with Democratic Services to create a more clearly defined programme for Scrutiny’s expected activities over a municipal year.</p>	<p>Accept the recommendation.</p>
<p>Recommendation 6 – That the Executive acknowledges that Scrutiny has an automatic ‘need to know’ status, and supports its request that it be provided with the appropriate information in a timely fashion when this is requested.</p>	<p>Accept the recommendation</p>
<p>Recommendation 7 – That the Council support Scrutiny’s request that all items considered at Scrutiny Committee meetings be presented in the form of a written report and that the report contains performance data to show current performance and trends, unless stated otherwise.</p>	<p>Accept the recommendation. This will require a change in approach in some cases as presentations are used. Performance information will also need to be provided which is a significant change for some Officers.</p>
<p>Recommendation 8 – That Trafford’s representatives on the GMCA Scrutiny Committees provide periodic updates to Trafford’s Scrutiny Committee on any relevant information.</p>	<p>Accept the recommendation</p>
<p>Recommendation 9 – That the Scrutiny Chairs meet with the Leader at the beginning of the municipal year to discuss any emerging issues / topics that the Committees may want to consider.</p>	<p>Accept the recommendation</p>

Recommendation 10 – That an annual review of the resources required to support Scrutiny be conducted by the Statutory Scrutiny Officer, and included as part of the annual report to Council.	Accept the recommendation
Recommendation 11 – That a budget be made available to Scrutiny for the hiring of external experts when necessary.	This will need to be considered as part of the annual budget making process.
Recommendation 12 – That Trafford commits to webcasting its Scrutiny meetings to increase Scrutiny’s visibility to Trafford residents and boost public engagement.	Accept the recommendation
Recommendation 13 – That Trafford’s dedicated Scrutiny Twitter profile be better utilised, providing followers of the account with information regarding Scrutiny Committee meetings and reviews.	Accept the recommendation

TRAFFORD COUNCIL

Report to: Executive

Date: 26 November 2018

Report for: Information

Report of: The Executive Member for Finance and the Corporate Director of Finance and Systems

Report Title:

Budget Monitoring 2018/19 – Period 6 (April to September 2018).

Summary:

The purpose of this report is to inform Members of the current 2018/19 forecast outturn figures relating to both Revenue and Capital budgets. It also summarises the latest forecast position for Council Tax and Business Rates within the Collection Fund.

Recommendation(s)

It is recommended that:

- a) the Executive note the report and the changes to the Capital Programme as detailed in paragraph 17.

Contact person for access to background papers and further information:

David Muggeridge, Finance Manager, Financial Accounting Extension: 4534

Background Papers: None

Relationship to Policy Framework/Corporate Priorities	Value for Money
Financial	Revenue and Capital expenditure to be contained within available resources in 2018/19.
Legal Implications:	None arising out of this report
Equality/Diversity Implications	None arising out of this report
Sustainability Implications	None arising out of this report
Resource Implications e.g. Staffing / ICT / Assets	Not applicable
Risk Management Implications	Not applicable
Health & Wellbeing Implications	Not applicable
Health and Safety Implications	Not applicable

Other Options

Not Applicable

Consultation

Not Applicable

Reasons for Recommendation

Not Applicable

Finance Officer ClearanceGB.....

Legal Officer ClearanceDS.....

CORPORATE DIRECTOR'S SIGNATURE

REVENUE BUDGET

Budget Monitoring - Financial Results

1. The approved budget agreed at the 21 February 2018 Council meeting is £164.25m. In determining the budget an overall gap of £22.945m was addressed by a combination of additional resources of £12.972m, including projected growth in business rates, council tax and use of general reserve and £9.973m of service savings and additional income.
2. Based on the budget monitoring for the first 6 months, the year-end forecast outturn is £722k above budget, a reduction of £1.236m since the last monitoring period, due mainly to one-off business rate refunds (net of fees) relating to Sale Waterside and Trafford Town Hall, £937k, and a number of car parks £155k (see Table 2).
3. Detailed below in Table 1 is a summary breakdown of the service and funding variances against budget, with Table 2 providing an explanation of the variances:

Table 1: Budget Monitoring results by Service	2018/19 * Revised Budget (£000's)	Forecast Outturn (£000's)	Forecast Variance (£000's)	Percent- age
Children's Services	32,379	34,300	1,921	5.9%
Adult Services	47,739	47,782	43	0.1%
Public Health	12,240	12,716	476	3.9%
Place	23,874	22,702	(1,172)	(4.9)%
People	2,692	2,827	135	5.0%
Finance & Systems	7,044	6,997	(47)	(0.7)%
Governance & Community Strategy	7,608	7,742	134	1.8%
Total Directorate Budgets	133,576	135,066	1,490	1.1%
Council-wide budgets	30,670	29,902	(768)	(2.5)%
Net Service Expenditure variance	164,246	164,968	722	0.4%
Funding				
Business Rates (see para. 12)	(67,619)	(67,619)	-	
Council Tax (see para. 9)	(94,497)	(94,497)	-	
Reserves	(1,630)	(1,630)	-	
Collection Fund surplus	(500)	(500)	-	
Funding variance	(164,246)	(164,246)	0	0.0%
Net Revenue Outturn variance	0	722	722	0.4%
Dedicated Schools Grant	128,036	128,085	49	0.0%

* A number of budget virements have been made, under delegated powers, since the Period 4 Budget Monitoring Report and are detailed in Appendix 2.

Main variances, changes to budget assumptions and key risks

4. The main variances contributing to the projected in-year budget pressure of £722k, any changes to budget assumptions and associated key risks are highlighted below:

Table 2: Main variances	Forecast Variance (£000's)	Explanation/Risks
Children's Services	1,921	<p>Outturn variance £1.921m adverse, a £39k favourable movement since P4:</p> <ul style="list-style-type: none"> ➤ £1.645m above budget in Children's placements Budget (Note 1); ➤ £343k additional Home to School Transport costs (Note 2); ➤ £134k staffing cost savings partly offset by underachievement of income of £27k and running costs £40k above budget (Note 3). <p>Note 1 The projected outturn position is a gross £1.885m above budget, this is partially offset by a one off underspend of £240k on the Regional Adoption Agency.</p> <p>Since the last monitoring report at the end of July the service has experienced increased cost pressures, full details are provided in (Appendix 1).</p> <p>The position assumes that the £900k savings target will be exceeded. As at 30/09/18 £1m of savings has been achieved via the planned de-escalation of Children's placements and the scheme is expected to overachieve by £116k by the end of the year.</p> <p>Within the projected position there is a contingency for forecasted demand on the service of £700k. This will be released throughout the financial year if the service can prevent or decrease new activity then there will be a corresponding reduction in the budget pressure.</p> <p>The number of children in care as at the end of September 2018 was 394, an increase of 5 from that last reported at the end of July.</p> <p>Note 2 The Home to School Transport (Trafford Travel Co-ordination Unit) service continues to experience high demand and increasing costs, the full extent of projected costs has now been quantified now that demand has been confirmed following the</p>

		<p>commencement of the new school year in September 2018. Current forecasts show that the service will be £343k overspent on transport runs at the year end.</p> <p>Although savings have been made on the staffing budget there are a number of new and expanded “runs” which have resulted in higher contractor costs for commissioned transport. The Service continues to promote independent travel training for young people and car mileage payments to parents as a package of flexible travel assistance solutions for families; this helps reduce demand for transport.</p> <p>Note 3 The £67k underspend is in relation to staffing cost savings of £134k, offset by the projected underachievement of income £27k and minor variations in running costs £40k.</p>
Adult Services	43	<p>Outturn variance £43k adverse, a £228k favourable movement since P4:</p> <ul style="list-style-type: none"> ➤ £68k adverse variance in the Adults Client Budget (Note 1); ➤ £97k increase in Deprivation of Liberties (DOLS) costs (Note 2); ➤ £122k reduction in costs due to vacancies and one off savings (Note 3); <p>Note 1 The main area of volatility is in the adult client budget.</p> <p>The market continues to be complex and there is a significant challenge for the service to procure care at the council framework prices. Whilst commissioners continue to try to control costs, as at the end of September 2018 the Council was forecasting to spend around £2.3m on care exceeding framework prices.</p> <p>The lack of affordable nursing care beds in the borough is increasing the number of top-up fees payable by the Council, as is the higher rate of home care packages. The accelerated work on delayed transfers of care is also increasing the financial pressure in this area as residents are brought out of hospital quickly to assess their needs in the community.</p> <p>The government has announced £240m of additional funding for winter pressures across Adult Services nationally. The Council has been allocated £945k to</p>

	<p>help manage the increasing financial pressure due to the accelerated work required to reduce Delayed transfers of care from acute hospital beds. The Director of Adult Services will be creating a plan in conjunction with health colleagues that will see the funding utilised in full. As the grant will be utilised in full to offset additional costs of winter pressures, there will be a neutral impact on the final outturn.</p> <p>Within the Adults clients' budget there is a savings target of £2.620m, savings achieved to date are £1.826m. The current forecast reflects a projected overachievement of savings by £97k this is predominantly due an overachievement on savings from Stabilise and Make Safe of £400k.</p> <p>Within the current forecast there is a contingency of £0.7m.</p> <p>What is the service doing to prevent an escalation in costs?</p> <ul style="list-style-type: none"> • Commissioners continue to increase the capacity of Homecare available to the council, and have brought another nine SAMS providers on board; this will ensure that some clients can increase/retain their independence in their own home therefore reducing demand for residential/nursing placements. • The service are exploring alternative contracting arrangements particularly in the form of block contracting in order to achieve value for money and to provide security for both the Council and providers. • Commissioning are actively reviewing the payments the Council are making over and above framework prices, where possible alternative providers will be sourced to reduce the pressure on the budget however it is important to note that quality will not be compromised. <p>Increases in the use of technology are being promoted and further developments will continue in this area to attempt to decrease the need for human intervention and to promote independence.</p> <p><u>Note 2</u> Included within the forecast is a £230k gross budget pressure on Deprivation of Liberty fees due to known</p>
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		<p>demand on forecasted capacity. This has been partially offset by one off grant funding of £133k resulting in a net budget pressure of £97k.</p> <p>Note 3 The outturn position includes an underspend on staffing due to vacancies of £122k.</p>
Public Health	476	<p>Outturn variance £476k adverse, a £276k adverse movement since P4:</p> <p>Community Services Contract</p> <p>The Council and Trafford CCG are parties in the above contract with Pennine Care NHS Foundation Trust. The contract is expected to be above budget by around £1.8m in this financial year; a risk share agreement has been agreed that will see the Council responsible for around 40% of any budget pressure at the end of the financial year, this equates to around £726k.</p> <p>The service has estimated that expenditure can be reduced in other areas of the Public Health budget by £250k to mitigate against the pressure in this financial year, the remaining projected budget pressure is therefore £476k.</p> <p>Regular updates will be provided in forthcoming budget monitoring reports.</p>
Place	(1,172)	<p>Outturn variance £1.172m favourable, a £984k favourable movement since P4</p> <ul style="list-style-type: none"> ➤ staff underspend from vacancies of £532k, which is £338k in excess of the savings target and equates to approximately 8.5% of the overall staffing budget. Efforts are continuing to fill vacant posts and a number of services are in the process of restructuring; ➤ net surplus income from property rents, car park income and other fees of £39k; ➤ partly offset by a net budget pressure in running costs of £142k across all services, including £106k from waste management disposal costs previously reported, a permanent increase in business rates £92k related to Car Parks which has been offset by a one off business rates refund of £155k, and further one-off costs of £99k;

		<ul style="list-style-type: none"> ➤ one-off business rate refunds (net of fees) have been notified since last reported relating to Sale Waterside and Trafford Town Hall of £937k. ➤ Note - Planning income is £431k above target and is ring fenced for re-investment in the service in line with government regulations resulting in a neutral impact on the final outturn. <p>Period movement £984k favourable:</p> <ul style="list-style-type: none"> ➤ One-off business rate refunds above totalling £1.092m; ➤ increased running costs £128k, including rates bills for car parks and other property costs as above; ➤ increased underspend on staff costs £41k; ➤ net reduction in income £21k.
People	135	<p>Outturn variance £135k adverse, a £59k adverse movement since P4:</p> <ul style="list-style-type: none"> ➤ staff underspend from vacancies of £134k, a small reduction of £6k since the period 4 report. This is 2.7% of the total staffing budget; ➤ additional income mainly from traded services of £34k, a reduction of £33k since the last report. ➤ These are £22k lower than the service savings target ➤ one-off costs of £57k relating to changes to the Council's Executive management structure as previously reported; ➤ running costs are slightly higher than budget by £56k, an increase of £20k since the last report, due mainly to trading losses at Flixton House during redevelopment;
Finance & Systems	(47)	<p>Outturn variance £47k favourable, a £44k favourable movement:</p> <ul style="list-style-type: none"> ➤ staff underspend from vacancies are £279k, an increase of £34k since last reported, representing 3.8% of the total staffing budget; ➤ underspend on running costs of £29k and an increase in income above budget of £22k means the service savings target has been

		<p>exceeded by £47k.</p> <ul style="list-style-type: none"> ➤ The main areas of vacancy underspending are Exchequer services, where staff turnover is traditionally high, and ICT which reflects the current difficulties in recruiting to this service.
Governance & Community Strategy	134	<p>Outturn variance £134k adverse, a £3k adverse movement:</p> <ul style="list-style-type: none"> ➤ staff underspend from vacancies are £295k, representing 4.4% of the total staffing budget. The main areas include £154k in Legal Services, £95k in Access Trafford and £42k in Partnerships & Communities. This is £35k in excess of the overall savings target for the service and has been achieved from natural staff turnover across the Directorate; ➤ running costs above budget of £93k, including demand led legal costs of £32k and £52k relating to the trading position of Sale Waterside Arts Centre; ➤ a shortfall in other savings of £83k, mainly relating to projected income at Sale Waterside Arts Centre of £65k. CCTV trading income is also expected to be £18k below the budgeted savings target; ➤ surplus income of £7k, including additional SLA income in Legal Services.
Council-wide budgets	(768)	<p>Outturn variance £768k favourable, a £279k favourable movement since P4:</p> <ul style="list-style-type: none"> ➤ £272k additional net income to be generated from the Investment Strategy following recent decisions made by the Investment Management Board. This is an adverse movement of £71k since the last report due to a later than anticipated drawdown of funds on a debt finance project; ➤ The net Housing Benefit budget (payments made, less subsidy and overpayment recovery) is above budget by £350k, largely as a result of the successful collection of prior years' housing benefit overpayments; ➤ A number of Council-wide contingencies and provisions relating to service savings not being achieved and doubtful debts have been reviewed. It is considered appropriate

		<p>at this stage of the year, after taking account of one-off costs relating to capital projects no longer proceeding, to release £289k;</p> <ul style="list-style-type: none"> ➤ The latest monitoring information from Stockport Council has identified a projected budget pressure in Coroners and Mortuary fees of £66k. This is due mainly to an increase in body removal, body storage and post mortem contract costs. The Coroners service is currently looking at ways to reduce some of these costs and the current projection is a worst case scenario; ➤ Treasury Management adverse variances of £77k.
Dedicated Schools Grant	49	<p>High Needs Block: Projected budget pressure within the High Needs block which has reduced from period 4 due to the application of centrally held pupil premium grant to support the cost of specialist teaching provision for vulnerable children.</p>

MTFP Savings and increased income

5. The 2018/19 budget is based on the achievement of permanent base budget savings and increased income of £9.97m (see para. 1 above). At this stage the latest forecast indicates that total savings of £10.06m will be achieved, which is £89k above target and this has been included in the monitoring position above.

Table 3	Savings Target £	Savings Forecast to be Achieved £	Surplus \ (shortfall) £
Original Target Agreed at Budget Council February 2018	9,973,000	10,062,320	89,320
Add savings achieved in 2018/19 brought forward from the 2017/18 programme:-	10,000	10,000	-
Adjusted Target	9,983,000	10,072,320	89,320
Of which:-			
Transformation Projects	3,746,000	3,939,320	193,320
Business As Usual	6,237,000	6,133,000	(104,000)

Those projects currently in exception are listed below:

Project	Total savings to be achieved 2018/19 £	Total Forecast to be achieved 2018/19 £	Variance £	Reason for variance
Continuation Children's Programme	900,000	1,016,553	116,553	There have been a number of Children that have been de-escalated during the first six months of the financial year. Savings to date are in excess of the target, further savings are expected to occur but will be low value as the months remaining in the year evaporate.
Reshaping Continuation Adults Programme	1,479,000	1,257,250	(221,850)	The projection has been amended to reflect the decrease in savings currently coming through as a result of reassessment activity and Panel reductions as is to be expected in the final year of a 5 year programme. Savings achieved to date are in the vast majority savings from client costs transferring to health funding, savings in this area are unpredictable hence the decision to reduce the projection.
Single Handed Care	141,000	60,000	(81,000)	Delays in implementation of new test and learn pilot have meant that there is slippage in the expected project start date. The forecasted savings for 18/19 have been amended to reflect a phased implementation of the scheme.
Stabilise and Make Safe (SAMS) 2018/19 - moving from 11 - 14 average completions p/w	200,000	599,617	399,617	A data cleansing exercise has now been completed back to the beginning of the year and this is reflected in the savings achieved to date and the forecast for the rest of the financial year.
Supported Living	80,000	60,000	(20,000)	Implementation of revised structure to take place in early September 2018. The £80k will be achieved in full but there will only be a part year effect in this financial year due to the new structure not being in place from 01.04.18. Any further delays will impact upon the savings to be achieved in this financial year.
Sub-total Transformation			193,320	

Waterside Arts Centre	100,000	46,000	(54,000)	Ongoing capital investment in the facility and further business development is anticipated to improve the position later in the year to enable a sustainable financial position to be achieved from 2019.
Review of PFI contract	250,000	200,000	(50,000)	Negotiations are continuing with the PFI provider to secure savings.
Sub-total Business as usual			(104,000)	
Total			89,320	

RESERVES

6. The Council's usable reserves at 31st March 2018 stood at £75.02m, of which £43.23m relates to Earmarked revenue reserves as shown below along with their projected usage over the next 4 years 2018/19 to 2021/22.

<i>Table4: Usable Reserves</i>	17/18	18/19	19/20	20/21	21/22
	£m	£m	£m	£m	£m
Specific	6.82	5.44	4.36	3.16	2.76
Smoothing	8.36	5.65	3.07	1.31	1.58
Business Rates Growth Pilot	6.69	6.69	6.69	0.00	0.00
Budget Support	6.58	4.95	5.55	4.95	4.95
Service C/fwd	4.56	2.23	1.18	0.10	0.10
Investment Fund	4.96	2.94	0.00	0.00	0.00
NDR Deficit/Levy	5.26	0.00	0.00	0.00	0.00
Earmarked Reserves	43.23	27.90	20.85	9.52	9.39
General Reserve	6.00	6.00	6.00	6.00	6.00
Capital Related Reserves	17.48	6.29	5.36	2.14	0.00
School Related Reserves	8.31	7.61	7.38	7.38	7.38
Total Usable Reserves	75.02	47.80	39.59	25.04	22.77

7. The remaining reserves consist of the General Reserve at £6.00m, which is the approved minimum level agreed by Council in February 2018, Capital Related Reserves which are fully committed to meet the costs of the Capital Programme to 2021/22 and Schools Related Reserves which are balances belonging to individual schools and are just held by the Council on their behalf.
8. Earmarked Reserves are estimated to stand at £27.9m by the end of the financial year and are projected to reduce to £9.39m over the medium term. The major commitments estimated to be drawn down during the year 2018/2019 are summarised below, however the timing of which can be difficult to predict due to the nature of the expenditure.

- Specific Reserves
 - Economic Development Reserve - To cover the cost of economic development related projects £0.42m
 - Transformation Reserve - Money set aside to assist in supporting the cost of transformation project support, £0.2m
 - Employee Rationalisation Reserve - Potential redundancy and restructure costs £0.4m
- Smoothing Reserves
 - Waste Levy Smoothing Reserve - To smooth the effects of movements in the waste levy over the medium term £0.62m
 - Exchequer Services Reserve - Accumulated underspend of unspent grants (ring-fenced for activities such as fraud work, ICT systems, Universal Credit) £0.23m
 - One Trafford Partnership Reserve - Established to hold contractor penalty payments to be invested in one-off Partnership schemes £0.69m
 - Transformation Fund Reserve - Monies allocated from Greater Manchester Health and Social Care Partnership for the transforming of health and social care services £0.95m
 - Housing Benefit Overpayments Reserve - established to smooth the volatility in the recovery of Housing Benefit overpayments, £0.43m
- Budget Support Reserve
 - To smooth out potential volatility in budget funding and the significant level of savings required over medium term £1.63m
- Service Carry Forward Reserves
 - Service commitments carried forward from one year to another for planned expenditure within service areas, £2.3m
- Investment Fund
 - To be fully utilised to provide funding for the new shareholder loan for Manchester Airport
- NDR Deficit Reserve
 - Reserve established towards meeting Trafford's share of the NDR Deficit from 2016/17, will be fully drawn down in 2018/19 £5.26m

COLLECTION FUND

Council Tax

9. The 2018/19 surplus on the Council Tax element of the Collection Fund is shared between the Council (84%), the Police & Crime Commissioner for GM (12%) and GM Fire & Rescue Authority (4%). The total surplus brought forward as at 1 April 2018 was £2.18m of which the Council's share was £1.82m.
10. As at September 2018 the end of year surplus balance is forecasted to be £1.74m, after the application of £0.59m of brought forward surplus and addition of an in-year surplus of £0.25m and £0.10m of backdated valuations. The Council's share of this is £1.65m, and is planned to support future budgets in the MTFP.
11. Council Tax collection rate as at 30 September 2018 was 58.3%, which is ahead of the target of 58.1%.

Business Rates

12. The 2018/19 budget included anticipated growth in retained business rates and related S31 grants of £9.89m and at this stage it is still anticipated that this will be achieved in year. Albeit there has been a reduction in the underlying total Rateable Value as a result of a number of significant building demolitions and further temporary reductions due to major building refurbishments. These reductions in Rateable Value have been offset by a reduction in the provision we have set aside for rates appeals. This reduction is a result of a large number of appeals being dismissed relating to the disruption caused by the Metrolink extension building work through Trafford Park.
13. The underlying reduction in Rateable Value caused by the permanent demolitions is a matter to be aware of when setting the future years' budget.
14. Business Rates collection rate as at 30 September 2018 was 57.32% compared to a targeted collection rate of 56.62%.

CAPITAL PROGRAMME

15. The value of the indicative 2018/19 Capital Programme set in February 2018 was £59.42m and included £5.00m for the Capital Investment Programme phased to 2018/19 (see paragraph 24). Taking into account re-phasing from 2017/18, changes to government grant allocations and new external contributions the budget is currently estimated at £338.65m.
16. Recent changes to the Directorates along with changes to the budget since the last monitoring report are detailed below and are summarised as follows :

Table 5 - Capital Investment Programme 2018/19	Approved Programme £m	Changes £m	Current Programme £m
Service Analysis:			
Children's Services	13.30	-	13.30
Adult Social Care	2.34	-	2.34
Place	65.35	(1.47)	63.88
Governance & Community Strategy	1.97	-	1.97
Finance & Systems	1.93	-	1.93
General Programme Total	84.89	(1.47)	83.42
Capital Investment Fund	255.23	-	255.23
Total Programme	340.12	(1.47)	338.65

17. Amendments to General Capital Programme

➤ Turn Moss Playing Fields - £(1.58)m

Following the cancellation of the proposed development of Turn Moss Playing Fields the budget has been removed from the Capital Programme.

➤ New schemes and increases to existing budgets - £106k

- Cycle Parking – Brooklands Station: £22k. Transport for Greater Manchester have awarded the council funding to provide a covered cycle parking shelter at Brooklands Station in Sale.
- Pot Hole Funding: £77k – Additional grant allocation notified in autumn 2017 budget has been calculated and allocated to the Greater Manchester authorities by GMCA. The actual allocation is in excess of the original assessment made by £77k.
- Electric Vehicle Charging Points: £7k – Four new charging bays for electric vehicles are to be provided at Trafford Town Hall, to take the total number to six, with the costs being funded from reserve.

18. Resourcing of the capital investment programme is made up of both internal and external funding. Details of this are shown in the table below.

Table 6 - Capital Investment Resources 2018/19	Approved Programme £m	Changes £m	Current Programme £m
External:			
Grants	16.81	0.10	16.91
Contributions	11.21	(1.28)	9.93
Sub-total	28.02	(1.18)	26.84
Internal:			
Receipts	17.49	-	17.49
Borrowing	27.80	(0.30)	27.50
Reserves & revenue contributions	11.58	0.01	11.59
Sub-total	56.87	(0.29)	56.58
Total Resourcing	84.89	(1.47)	83.42

Status and progress of projects

19. On average outturn performance over the last 4 years has been £32.09m and appears to highlight that delivery of the current Capital Programme is quite ambitious. This section aims to give certainty about delivery and the level of outturn performance that can be expected.
20. As part of the monitoring process a record of the “milestones” reached by each project is kept to show the progress of the scheme from inclusion in the Programme through to completion. The table below shows the value of the programme across the milestone categories.

Table 7 - Status on 2018/19 Projects	Current Budget £m	Percentage of Budget
Already complete	18.91	23%
On site	31.67	38%
Programmed to start later in year	15.71	19%
Not yet programmed	17.13	20%
Total	83.42	100%

21. The first three categories give a good indication as to the level of confirmed expenditure to be incurred during the year. As can be seen £66.29m (80%) of the budget has now been committed or is programmed to start in the year.
22. Schemes with a value of £17.13m are classed as “Not yet programmed” and relate to budgets where specific projects have not yet been agreed or budgets that have yet to have a start date, these include:
 - Leisure Services Assets – Improvement Programme - £13.89m: Budget of £22.22m, agreed in February 2018 (subject to business cases), is phased to 2018/19 and whilst work at Urmston Leisure Centre is agreed and planned to start later in the year, other projects are still under review with business cases being developed.

- School Expansion Programme - £1.12m: An unallocated balance remains following the approval by Executive of the 2018/19 schools capital investment works. This will be the subject of a separate report to Executive for inclusion in the 2019/20 programme.
- City Cycle Ambition Grant Programme - £424k: Negotiations are still ongoing with TfGM to finalise the works to be undertaken.
- 9/11 Market Street, Altrincham Redevelopment - £239k: The proposed development of these commercial properties has been delayed due to the short term occupation by the developers of the new Health and Well Being Centre. The works are expected to be undertaken in 2019/20.
- Windows 10 Implementation – £750k: The rollout has been delayed whilst the business plan is being finalised and the timescales for the deployment have been determined. However rollout is not expected to start in 2018/19.

23. There are a number of schemes which, whilst they have started or are still due to start in year, are not now expected to complete until 2019/20. As a result the outturn projection is now estimated to be £57.98m in 2018/19. The table below provides a summary with scheme details shown in the following paragraph.

Table 8 – 2018/19 Outturn Projection	£m
Current General Programme	83.42
Actual spend to date	18.63
Expected spend for P7-P12	39.35
Outturn Projection	57.98
Variance to current budget	(25.44)
Major Areas which require re-phasing to 2019/20	
- Schools related projects	3.12
- Altair Development, Altrincham	1.14
- City Cycle Ambition Grant	0.55
- Leisure Strategy - "Increasing Physical Activity"	19.56
- 9/11 Market Street, Altrincham	0.24
- Waterside Arts Centre, Sale – Building upgrade	0.08
- ICT – Windows 10 Implementation & rollout	0.75
Total re-phasing requirement	25.44

24. Land Sales Programme - Capital Receipts

In order to fund the current Capital Investment Programme there is a requirement for £17.49m of capital receipts (see Table 6). Current projections indicate that in the region of £3.75m will be generated from disposals of surplus assets during the year together with unutilised balances from previous years of £6.52m, giving £10.27m available to support capital expenditure in year. This shortfall of £7.22m would give rise to temporary borrowing costs, unless projects which are planned to be financed from capital receipts are rephased back to 2019/20.

Included in the major areas of re-phasing as part of the outturn projections above are schemes which are either solely or in part funded from capital receipts. The receipts value included is £2.69m and this could affect the amount of temporary borrowing that will be required. This position will be closely monitored during the year with updates given in future monitoring reports

CAPITAL INVESTMENT PROGRAMME

25. The Council's Investment Strategy was approved by the Executive in July 2017 when approval was given to increase the Capital Investment Fund to £300m, supported by prudential borrowing, to support the approach. The original budget for 2018/19 was £5.00m, however re-phasing from 2017/18 of £250.23m has resulted in a budget of £255.23m.
26. To date eight transactions have been agreed by the Investment Management Board at a total capital cost of £136.76m. This investment will provide a net benefit to support the revenue budget in 2018/19 and later years.

Table 9 : Capital Investment Strategy	2017/18	2018/19	Total
	£m	£m	£m
Total Investment Fund			300.00
Activity to date :			
Projected Cost			
K Site, Talbot Rd, Stretford	1.24	23.81	25.05
Sonova House, Warrington	12.17		12.17
DSG, Preston	17.39		17.39
Grafton Centre incl. Travelodge Hotel, Altrincham	10.84		10.84
No.1, Old Trafford : Debt financing for residential development	3.13	(3.13)	0.00
Brown Street, Hale		6.21	6.21
Trafford Magistrates Court, Sale		4.30	4.30
Debt financing for residential development under negotiation		60.80	60.80
Total investments	44.77	91.99	136.76
Balance available			163.24

Issues / Risks

27. The main risk in the area of the capital programme is the timely delivery of the programme and this situation will continue to be closely monitored and any issues will be reported as and when they arise.

Recommendations

28. That the Executive note the report and the changes to the Capital Programme as detailed in Paragraph 17.

CHILDRENS SOCIAL CARE

Placements pressures and strategies October 2018

Placement Pressures-

- Since period 4 the service has placed three new children in External Children's homes at a combined cost of £338k until the end of the financial year;
- Three Children that were expected to move to Independent Fostering Agency placements have been delayed resulting in £123k additional costs.
- There have been two children with complex and additional needs that require additional support at a combined cost of £91k for the remainder of the financial year;
- There have been two new children placed in agency foster care placements at a cost of £52k for the remainder of the financial year.

What are we doing within the service to address this pressure?

The service continues to work on strategies to recover the forecasted budget pressure. We will continue to make the most cost effective decisions for children entering care without compromising on outcomes and safety. The priority is using family based care as the preferred option and only using Residential care when family based care is not possible or not in the child's best interests.

As discussed in period 4's report, we have a high level of scrutiny around decision making within placement decision making. This includes the Strategic Lead for Looked after Children now chairing the resourcing panels for placements including post 16 accommodation.

The placement sufficiency meeting has now been operating for three months. Commissioners, operational managers and the Strategic Lead (as Chair) are in attendance and we have standing agenda items covering the following:

- Current financial position;
- Sufficiency information across fostering, (in house and IFA's), residential, in house and external. Lastly use of supported accommodation and lodgings;
- GM placement work streams;
- Key Messages for staff.

This provides an opportunity to maximise placement planning at a strategic level.

We scrutinise occupancy, note trends, anticipate vacancies and plan moves. This approach allows a strategic oversight on how we commission and deploy our resources to gain maximum benefit across a wide system.

The meeting also monitors the GM work being undertaken. Trafford has been very proactive in contributing to the work strands which has resulted in the following:

- Trading internal residential capacity across all GM LA's;
- Routine complex fostering placement meetings –providers attend a meeting where looked after children are discussed in detail to lead to quicker matching and placements. (Trafford are hosting the next event in late October);
- Developing a proposal to cluster with other LA's to block buy external provision (residential and IFA's).

In previous reports we have highlighted the rising costs in the external market for residential care. It is hard to accurately predict the average rise across the sector. Whilst there were concerns under the new framework that we would see large increases from the indicative costs, regional work indicates that Trafford is managing to keep costs relatively close to the indicative costs due to negotiation with providers, whereas some other LAs are experiencing higher increases via the new framework.

During quarter 3 we have approved 19 new Foster Carers in Trafford. This is a significant achievement as other parts of GM are finding it hard to grow their in-house foster care cohort. As these new foster carers build in experience and confidence they will support an offer that helps us to maintain our focus on keeping children in family based care whenever possible.

For quarter 4 2018/19 we will have our new GM innovation project in operation, ACT-Achieve Change Together. We have identified four children in high cost placements that we will be proactively working with to increase their safety and improve their outcomes and as a consequence reduce their need to be in high costs placements.

For several months the number of children in care was relatively steady and we reported monthly figures within a range of +/-2.5% of 380 all year. However we saw an increase earlier in the financial year and for the last few months we have been reporting weekly figures close to the 395 mark.

Cathy Rooney

Acting Corporate Director – Children and Families

23.10.18

Virements	Children's (£000's)	Adults (£000's)	Place (£000's)	* Central Services (£000's)	Council- wide (£000's)	Total (£000's)
Period 4 Report	32,373	60,062	23,874	17,267	30,670	164,246
Performance systems contracts re-alignment	(38)			38		0
Restructure of Admin teams	27	(66)		39		0
Part reversal of previous virement re a Commissioning Post	15	(15)				0
CFW Contingency re-alignment	2	(2)				0
Total virements	6	(83)	0	77	0	0
Period 6 Report	32,379	59,979	23,874	17,344	30,670	164,246

* People, Finance & Systems and Governance & Community Strategy.

TRAFFORD COUNCIL

Report to: Executive
Date: 26th November
Report for: Information
Report of: The Executive Member for Finance and the Corporate Director of Finance and Systems

Report Title:

Transformation Fund

Summary:

The purpose of this report is to provide members with an overview and forecast position as at the end of the March 2019 on the transformation Fund across the Locality.

Recommendation(s)

It is recommended that:

- | |
|---|
| <ul style="list-style-type: none"> a) the Executive note the report. |
|---|

Contact person for access to background papers and further information:

Helen Zammit, Joint Finance Transformation Lead, Extension: 4321

Background Papers: None

Relationship to Policy Framework/Corporate Priorities	Value for Money
Financial	Whilst funding is carried forward into future years, where appropriate, to meet expenditure, there is an impact on the achievement of benefits in year as a result of delays in the implementation of schemes. The latest position with regards to spend and benefits on the transformation fund will be included in future budget monitoring reports.
Legal Implications:	None arising out of this report
Equality/Diversity Implications	None arising out of this report
Sustainability Implications	The cost pressures have been built into the budget gap for future years for those schemes, as set out in the transformation fund, that are to continue.
Resource Implications e.g. Staffing / ICT / Assets	Not applicable
Risk Management Implications	Not applicable

Health & Wellbeing Implications	None arising out of this report
Health and Safety Implications	Not applicable

Other Options

Not Applicable

Consultation

Not Applicable

Reasons for Recommendation

Not Applicable

Finance Officer ClearanceHZ.....

Legal Officer ClearanceDS.....



CORPORATE DIRECTOR'S SIGNATURE

TRANSFORMATION FUND

1. INTRODUCTION AND BACKGROUND

- 1.1 The Trafford system was awarded £22m in October 2017 from the Greater Manchester (GM) £450m Transformation Fund which is delegated to Greater Manchester Health & Social Care Partnership (GMHSCP) by NHS England.
- 1.2 This investment is to help secure a sustainable health and social care economy by 2021, in order to build a strong foundation for delivery of Trafford's vision for 2031. The investment aims to put in place:
- An integrated organisation for Trafford Council and NHS Trafford Clinical Commissioning Group (CCG)
 - A new model of care for community health, primary care and social care services, to underpin Trafford's Local Care Alliance (LCA) which will also be established, designed and developed
 - An optimised offer from the Trafford Co-ordination Centre (TCC)
 - Care Complex which will provide coordinated care for people who are at risk of developing conditions, or exacerbating existing conditions, and allow us to proactively manage them in intermediate care facilitating their onwards journey home.
 - A range of enabling activity e.g. workforce development, estates redesign, communications and engagement.
- 1.3 This work will support all Trafford's residents and GP registered population, with interventions specifically targeting those people in the borough with poorer health outcomes and the inequalities and performance issues that need to be tackled.
- 1.4 The £22m is pump priming money which is predicated on the basis that benefits will be achieved over this time period, which can then be reinvested to fund expenditure both within that time period and beyond. The benefits are also expected to exceed on going expenditure and therefore contribute towards reducing the overall gap in funding envisaged by the Trafford locality.
- 1.5 In addition to pump priming monies the Council and the CCG also agreed to provide £10.6m of match funding giving an overall fund value of £32.6m.
- 1.6 Over the four years of the fund, costs were estimated to be £52m funded from GMHSCP (£22m), match funding (£10.6m) and recycled benefits (£19.4m). The overall estimated value of benefits over this four year period was £72m.
- 1.7 The following table sets out at a high level how the expenditure of £52m and associated annual recurrent benefits of £25.7m is split between the Council and the CCG.

Establishment	Expenditure Over the 4 Years £m	Funding of Expenditure				Annual Recurrent Benefits by 20/21 £m	Annual Recurrent Net Costs by 20/21 £m	Net Recurrent Benefits by 20/21 £m
		GMHSCP £m	Match funding £m	Benefits £m	Total £m			
Council	15.9	6.2	6.0	3.7	15.9	7.7	3.3	4.4
CCG	34.4	14.1	4.6	15.7	34.4	18.0	7.4	10.6
Joint	1.7	1.7			1.7			
Total	52.0	22.0	10.6	19.4	52.0	25.7	10.7	15.0

2. ALLOCATION OF FUNDING TO SCHEMES

2.1 The fund is made up of 2 main areas, with 9 workstreams within these areas as outlined below:-

Area: New Models of Care - work streams:-

- Preventative
- Planned
- Urgent/Specialised
- Domiciliary
- Commissioning
- Provider Development

Area: Integrated Health and social Care – work streams:-

- Urgent Care
- Adults & Children's Social Care
- Community Care

2.2 Within these work streams there are 22 schemes (appendix a provides a brief description of them) and the tables below outline, by organisation, the schemes together with their funding and annual recurring benefits.

Council

Scheme	Expenditure Over the 4 Years £m	Funding of Expenditure				Recurrent Benefits by 20/21 £m	Recurrent Net Costs by 20/21 £m	Recurrent Benefits by 20/21 £m
		GMHSCP £m	Match funding £m	Benefits £m	Total £m			
Urgent Care - Discharge to Assess Bed Facility	2.74	0.83	1.50	0.41	2.74		0.41	(0.41)
Urgent Care - Social Work Capacity to Improve Flow in Hospitals	0.92	-	0.77	0.15	0.92		0.02	(0.02)
Urgent Care - Discharge to Assess and Process Improvements	0.16	-	0.14	0.02	0.16			
Adult's and Children's Social Care	3.74	1.72	1.27	0.75	3.74	7.65	0.73	6.92
Homecare	6.94	3.63	0.92	2.39	6.94		2.16	(2.16)
Programme Management	1.15	-	1.15	-	1.15			
Enablers	0.25	-	0.25	-	0.25			
Total	15.90	6.18	6.00	3.72	15.90	7.65	3.32	4.33

CCG

Scheme	Expenditure Over the 4 Years £m	Funding of Expenditure				Annual Recurrent Benefits by 20/21 £m	Annual Recurrent Net Costs by 20/21 £m	Net Recurrent Benefits by 20/21 £m
		GMHSCP £m	Match		Total £m			
			funding £m	Benefits £m				
Cancer Screening LES Payments	0.05	0.05		-	0.05			
Prevention Workstream Administration	0.07	0.07		-	0.07			
Primary Care Mental Health and Wellbeing Service	2.50	0.94		1.56	2.50	0.01	0.79	(0.78)
Medicines Optimisation Team	2.36	0.61	0.60	1.15	2.36	4.05	0.63	3.42
Care Workforce	4.79	1.27		3.52	4.79	4.97	1.78	3.19
TECHT (Domiciliary MDT)	7.25	2.63	0.40	4.22	7.25	2.86	2.12	0.74
Quality and Outcomes Framework	0.40	0.20		0.20	0.40	1.24		1.24
Clinical and Change Resource	0.71	0.52		0.19	0.71			
Provider Leadership Capacity	0.23	0.23		-	0.23			
Quality and Outcomes Framework	0.18	0.16		0.02	0.18	1.26		1.26
GP Transitional Relief	0.30	0.18		0.12	0.30			
New Organisational Form	0.82	0.82		-	0.82			
Training Costs	0.57	0.57		-	0.57			
Urgent Care - Community Enhanced Care	1.85	1.04		0.81	1.85			
Urgent Care - Ascot House	9.06	3.04	3.60	2.42	9.06	3.62	2.10	1.52
Home Care	2.22	0.76		1.46	2.22			
Programme Management	1.07	1.07		-	1.07			
Total	34.43	14.16	4.60	15.67	34.43	18.01	7.42	10.59

Joint

Scheme	Expenditure Over the 4 Years £m	Funding of Expenditure				Annual Recurrent Benefits by 20/21 £m	Annual Recurrent Net Costs by 20/21 £m	Net Recurrent Benefits by 20/21 £m
		GMHSCP £m	Match		Total £m			
			funding £m	Benefits £m				
Programme Management	0.52	0.52			0.52			
Enablers	1.14	1.14			1.14			
Total	1.66	1.66	0.00	0.00	1.66	0.00	0.00	0.00

2.3 From the table above it can be seen that not all schemes will deliver benefits, and that in some instances costs will exceed benefits. However overall there was expected to be a net recurrent benefit of £15.0m.

3. FINAL OUTTURN POSITION 2017/18

3.1 Expenditure

The final position for the schemes in 2017/18 was an underspend of £4.3m of which £3.3m was carried forward into 2018/19. Not all was to be funded by transformation fund/match funding; £1m was to be met from recycled benefits.

3.2 Funding

The actual expenditure of £4.6m is funded from GMHSCP (£2.3m) and match funding (£2.3m).

3.3 Benefits

The benefits to be realised from these schemes in 2017/18 was £7m but due to delays in a number of the schemes the benefits realised was £2.7m an underachievement of £4.3m. The impact of under achieving on benefits is that underspends to be met by recycled benefits cannot be carried forward and each organisation has to find alternative means of bridging the gap, be it

through one-off funds which may require repaying back the following year or alternative savings.

There is currently a review taking place on benefits and it has been identified that due to local agreements in place with providers and changes to the recording of activity that the basis used within the transformation bid needs to be reworked. This is currently taking place and will have an impact on the initial benefits that it was estimated could be achieved.

3.4 The table below outlines the position for each organisation and appendix B provides the detail be scheme for 2017/18

Organisation	Expenditure				Funded by			Benefits		
	Budget £'000	Actual £'000	Variance £'000	Cfwd £'000	GMHSCP £'000	Match Funding £'000	Total £'000	Target £'000	Actual £'000	Variance £'000
Council	3,156	1,713	(1,443)	1,285	317	1,396	1,713	2,653	2,586	(67)
CCG	5,253	2,814	(2,439)	1,556	1,914	900	2,814	4,347	152	(4,195)
Joint	545	80	(465)	465	80	0	80	0	0	0
Total	8,954	4,607	(4,347)	3,306	2,311	2,296	4,607	7,000	2,738	(4,262)

4. Latest Position 2018/19 - Period 6 End of September

4.1 Expenditure

Based on the budget monitoring for the first 6 months of this year, the year-end forecast is an underspend of £7.2m, of which £2.8m will be carried forward into 2019/20. Not all was to be funded by transformation fund/match funding; £4.4m was to be met from recycled benefits.

4.2 The reasons for the underspend are mainly as a result of delays in the implementation of some schemes whilst options or requirements are fully scoped out (eg homecare), or rolled out on a wider scale (eg TECHT). There is also a pause in other schemes (eg provider development work stream) whilst they are being reviewed. This position is being closely monitored to understand the implications on the benefits associated with the schemes currently experiencing delays.

4.3 Funding

The actual expenditure of £10.2m is funded from GMHSCP (£6.0m) and match funding (£4.2m).

4.4 Benefits

The benefits to be realised from these schemes was £16.6m but due to reasons outlined in paragraph 4.2 and the potential impact of local agreements in place with providers and changes to the recording of activity (currently being reviewed) the benefits forecast to be realised is £10.3m an underachievement of £6.3m. The impact of under achieving on benefits is that underspends to be met by recycled benefits cannot be carried forward and each organisation has to find alternative means of bridging the gap, be it through one-off funds which may require repaying back the following year or alternative savings.

4.5 The table below outlines the position for each organisation and appendix C provides the detail by scheme.

Organisation	Expenditure				Funded by			Benefits		
	Revised Budget £'000	Forecast £'000	Variance £,000	Cfwd £'000	GMHSCP £'000	Match Funding £'000	Total £'000	Target £'000	Forecast £'000	Variance £'000
Council	5,799	4,276	(1,523)	289	1,282	2,994	4,276	5,882	5,996	114
CCG	10,537	5,355	(5,182)	2,038	4,110	1,245	5,355	10,710	4,251	(6,459)
Joint	1,141	651	(490)	490	651	0	651	0	0	0
Total	17,477	10,282	(7,195)	2,817	6,043	4,239	10,282	16,592	10,247	(6,345)

5. Summarised position

5.1 Due to the nature of the funding being over a 4 year period the table below sets out the forecast position over the 2 year period to the end of 2018/19 for each organisation and appendix D provides the detail by scheme.

Organisation	Expenditure				Funded by			Overall Benefit		
	Revised Budget £'000	Forecast £'000	Variance £,000	Cfwd £'000	GMHSCP £'000	Match Funding £'000	Total £'000	Target £'000	Forecast £'000	Variance £'000
Council	7,640	5,989	(1,651)	289	1,599	4,390	5,989	8,535	8,582	47
CCG	14,234	8,169	(6,065)	2,038	6,024	2,145	8,169	15,057	4,403	(10,654)
Joint	1,221	731	(490)	490	731	0	731	0	0	0
Total	23,095	14,889	(8,206)	2,817	8,354	6,535	14,889	23,592	12,985	(10,607)

5.2 Expenditure

At this stage there is forecast to be an underspend of £8.2m by the 31st March 2019, of which £2.8m will be carried forward. Not all was to be funded by transformation fund/match funding; £5.4m was to be met from recycled benefits.

5.3 Funding

The actual expenditure of £14.9m will be funded from GMHSCP (£8.4m) and match funding (£6.5m).

The overall forecast funding remaining from GMHSCP is £13.6m with match funding of £4.1m. The table below sets this out by organisation and appendix E provides the detail by scheme:-

	Funding Remaining		
Organisation	GMHSCP £'000	Match Funding £'000	Total £'000
Council	4,581	1,610	6,191
CCG	8,136	2,455	10,591
Joint	929	0	929
Total	13,646	4,065	17,711
Utilised	8,354	6,535	14,889
Remaining	13,646	4,065	17,711
Total	22,000	10,600	32,600

5.4 Benefits

The benefits to be realised from these schemes was £23.6m but due to delays and reworking of their basis as mentioned previously the benefits forecast to be realised is £13.0m an underachievement of £10.6m. The impact of under achieving on benefits is that underspends to be met by recycled benefits cannot be carried forward and each organisation has to find alternative means of bridging the gap, be it through one-off funds which may require repaying back the following year or alternative savings.

6. **RECOMMENDATIONS**

The Executive is asked to note the contents of this paper.

Administration

Additional administration support to identify and call those patients who have not attended cancer screening appointments and to sign post those at risk of developing diseases such as diabetes, atrial fibrillation and heart failure to appropriate support in primary care.

Cancer screening LES Payments

Additional LES payments for bowel and breast cancer screening, replicating the successful scheme in Trafford for cervical cancer screening which has made Trafford the highest performing CCG in the North of England

Primary care mental health and wellbeing service

To enhance and compliment the current service by providing more primary and community focussed services.

Medicines Optimisation team

To undertake medicines reviews and to review systems and processes for ordering, stocking and administering medicines. The team will support care homes, GP practices and community pharmacies and there will be dedicated support for mental health.

Care Workforce

Plan to deliver an urgent care system which will provide safe alternatives to A&E when crises occur. The aim is to move activity from a secondary setting to primary care by providing more outpatient services in the community, such as clinics, procedures and diagnostics.

TECHT (Domiciliary MDT)

Create a dedicated multi-disciplinary team for patients who are house-bound or in residential and nursing care.

Quality and Outcomes Framework

A set of clear quality outcome standards to be defined for the Trafford single system to take the form of a quality dashboard and a clearly defined performance framework set against smart outcomes.

Provider Development

This is currently under review and includes:-

- Clinical and Change Resource
- Provider Leadership Capacity
- Quality and Outcomes framework
- GP Transitional Relief
- New Organisational Form

Training Costs

A key component of creating a successful new model of care to the very highest standards will be training.

Urgent Care & Home Care

This aspect of the programme will redesign a range of services which currently support adults following hospital discharge or work to prevent admission following a health crisis. The services will be redesigned to ensure pathways and interventions have the greatest benefit. In addition, the home care market will be reviewed.

Adult and Children's Service

In the Adults' service there is a focus on asset based assessment & support using the 3 conversations model, the premise of which is staff 'doing the right thing' for service users rather than be driven by the assessment process. In addition to this are the wholesale reassessment review and a review of all commissioned supported living provision across Trafford.

In the Children's service there is a focus on early help provision and wholesale caseload reviews to ensure children are in the most appropriate threshold for their circumstances and needs

Enablers

To support the work above by providing flexibility so that new models of care can emerge; support local areas in their plans and ensure that the sector does stand in the way of the efforts to deliver new models of care in a more seamless and joined up way. These enablers include Human Resources, Communications & Engagement and Estates.

Programme Management

To support the delivery of the programme.

CCG	Expenditure				Funded by			Benefits		
	Budget £'000	Actual £'000	Variance £'000	Cfwd £'000	GMHSCP £'000	Match Funding £'000	Total £'000	Target £'000	Actual £'000	Variance £'000
Scheme										
Administration	49		(49)	49			0			0
Cancer Screening LES Payments	71		(71)	71			0			0
Primary Care Mental Health and Wellbeing Service	165		(165)	0			0			0
Medicines Optimisation Team	332	30	(302)	0	30		30	1,419		(1,419)
Care Workforce			0	0			0	477		(477)
TECHT (Domiciliary MDT)	647	409	(238)	0	409		409	427	9	(418)
Quality and Outcomes Framework			0	0			0	298		(298)
Clinical and Change Resource	283	20	(263)	263	20		20			0
Provider Leadership Capacity	75	68	(7)	7	68		68			0
Quality and Outcomes Framework	35	20	(15)	15	20		20			0
GP Transitional Relief			0	0			0			0
New Organisational Form	379	50	(329)	329	50		50			0
Training Costs	123	2	(121)	121	2		2			0
Urgent Care - Community Enhanced Care	238		(238)	238			0			0
Urgent Care - Ascot House	2,265	2,180	(85)	85	1,280	900	2,180	1,726	143	(1,583)
Home Care	178		(178)	0			0			0
Programme Management	413	35	(378)	378	35		35			0
Total	5,253	2,814	(2,439)	1,556	1,914	900	2,814	4,347	152	(4,195)
Council										
Urgent Care - Discharge to Assess Bed Facility	571	560	(11)	11		560	560			0
Urgent Care - Social Work Capacity to Improve Flow in Hospitals	230	95	(135)	135		95	95			0
Urgent Care - Discharge to Assess and Process Improvements	31	16	(15)	15		16	16			0
Adult's and Children's Social Care	998	474	(524)	524	317	157	474	2,653	2,586	(67)
Homecare	632	65	(567)	409		65	65			0
Programme Management	624	503	(121)	121		503	503			0
Enablers	70		(70)	70		0	0			0
Total	3,156	1,713	(1,443)	1,285	317	1,396	1,713	2,653	2,586	(67)
Joint										
Programme Management	174	70	(104)	104	70	0	70			0
Enablers	371	10	(361)	361	10	0	10			0
Total	545	80	(465)	465	80	0	80	0	0	0
Grand Total	8,954	4,607	(4,347)	3,306	2,311	2,296	4,607	7,000	2,738	(4,262)

CCG	Expenditure				Funded by			Benefits		
	Revised Budget £'000	Forecast £'000	Variance £,000	Cfwd £'000	GMHSCP £'000	Match Funding £'000	Total £'000	Target £'000	Forecast £'000	Variance £'000
Scheme										
Administration	54	0	(54)	54	0		0			0
Cancer Screening LES Payments	33	0	(33)	33	0		0			0
Primary Care Mental Health and Wellbeing Service	771	205	(566)	0	205		205	3	3	0
Medicines Optimisation Team	670	334	(336)	0	89	245	334	1,972	1,972	0
Care Workforce	1,273	605	(668)	0	605		605	2,106	281	(1,825)
TECHT (Domiciliary MDT)	2,179	1,037	(1,142)	0	937	100	1,037	1,953	821	(1,132)
Quality and Outcomes Framework	100	24	(76)	76	24		24	604	181	(423)
Clinical and Change Resource	214	0	(214)	214	0		0			0
Provider Leadership Capacity	152	86	(66)	66	86		86			
Quality and Outcomes Framework	70	0	(70)	70	0		0	566	0	(566)
GP Transitional Relief	105	0	(105)	105	0		0			
New Organisational Form	412	220	(192)	192	220		220			
Training Costs	358	77	(281)	281	77		77			0
Urgent Care - Community Enhanced Care	800	200	(600)	600	200		200			
Urgent Care - Ascot House	2,293	2,184	(109)	109	1,284	900	2,184	3,506	993	(2,513)
Home Care	576	144	(432)	0	144		144			
Programme Management	477	239	(238)	238	239		239			0
Total	10,537	5,355	(5,182)	2,038	4,110	1,245	5,355	10,710	4,251	(6,459)
Council										
Urgent Care - Discharge to Assess Bed Facility	1,200	1,160	(40)	40	377	783	1,160			0
Urgent Care - Social Work Capacity to Improve Flow in Hospitals	378	330	(48)	48	43	287	330			0
Urgent Care - Discharge to Assess and Process Improvements	63	61	(2)	2		61	61			0
Adult's and Children's Social Care	1,529	1,423	(106)	106	709	714	1,423	5,882	5,996	114
Homecare	1,908	613	(1,295)	61	153	460	613			0
Programme Management	596	566	(30)	30		566	566			0
Enablers	125	123	(2)	2		123	123			0
Total	5,799	4,276	(1,523)	289	1,282	2,994	4,276	5,882	5,996	114
Joint										
Programme Management	351	339	(12)	12	339	0	339			0
Enablers	790	312	(478)	478	312	0	312			0
Total	1,141	651	(490)	490	651	0	651	0	0	0
Grand Total	17,477	10,282	(7,195)	2,817	6,043	4,239	10,282	16,592	10,247	(6,345)

Summary 2017/18 to 2018/19

Appendix D

CCG	Expenditure				Funded by			Overall Benefit		
	Revised Budget £'000	Forecast £'000	Variance £,000	Cfwd £'000	GMHSCP £'000	Match Funding £'000	Total £'000	Target £'000	Forecast £'000	Variance £'000
Scheme										
Administration	54	0	(54)	54	0		0	0	0	0
Cancer Screening LES Payments	33	0	(33)	33	0		0	0	0	0
Primary Care Mental Health and Wellbeing Service	936	205	(731)	0	205		205	3	3	0
Medicines Optimisation Team	1,002	364	(638)	0	119	245	364	3,391	1,972	(1,419)
Care Workforce	1,273	605	(668)	0	605		605	2,583	281	(2,302)
TECHT (Domiciliary MDT)	2,826	1,446	(1,380)	0	1,346	100	1,446	2,380	830	(1,550)
Quality and Outcomes Framework	100	24	(76)	76	24		24	902	181	(721)
Clinical and Change Resource	234	20	(214)	214	20		20	0	0	0
Provider Leadership Capacity	220	154	(66)	66	154		154			
Quality and Outcomes Framework	90	20	(70)	70	20		20	566	0	(566)
GP Transitional Relief	105	0	(105)	105	0		0			
New Organisational Form	462	270	(192)	192	270		270			
Training Costs	360	79	(281)	281	79		79	0	0	0
Urgent Care - Community Enhanced Care	800	200	(600)	600	200		200			
Urgent Care - Ascot House	4,473	4,364	(109)	109	2,564	1,800	4,364	5,232	1,136	(4,096)
Home Care	754	144	(610)	0	144		144			
Programme Management	512	274	(238)	238	274		274	0	0	0
Total	14,234	8,169	(6,065)	2,038	6,024	2,145	8,169	15,057	4,403	(10,654)
Council										
Urgent Care - Discharge to Assess Bed Facility	1,760	1,720	(40)	40	377	1,343	1,720	0	0	0
Urgent Care - Social Work Capacity to Improve Flow in Hospitals	473	425	(48)	48	43	382	425	0	0	0
Urgent Care - Discharge to Assess and Process Improvements	79	77	(2)	2	0	77	77	0	0	0
Adult's and Children's Social Care	2,003	1,897	(106)	106	1,026	871	1,897	8,535	8,582	47
Homecare	2,101	678	(1,423)	61	153	525	678	0	0	0
Programme Management	1,099	1,069	(30)	30	0	1,069	1,069	0	0	0
Enablers	125	123	(2)	2	0	123	123	0	0	0
Total	7,640	5,989	(1,651)	289	1,599	4,390	5,989	8,535	8,582	47
Joint										
Programme Management	421	409	(12)	12	409	0	409	0	0	0
Enablers	800	322	(478)	478	322	0	322	0	0	0
Total	1,221	731	(490)	490	731	0	731	0	0	0
Grand Total	23,095	14,889	(8,206)	2,817	8,354	6,535	14,889	23,592	12,985	(10,607)

Funding Remaining

Appendix E

CCG	Funding Remaining		
	GMHSCP £'000	Match Funding £'000	Total £'000
Scheme			
Administration	50	0	50
Cancer Screening LES Payments	70	0	70
Primary Care Mental Health and Wellbeing Service	735	0	735
Medicines Optimisation Team	491	355	846
Care Workforce	665	0	665
TECHT (Domiciliary MDT)	1,284	300	1,584
Quality and Outcomes Framework	176	0	176
Clinical and Change Resource	500	0	500
Provider Leadership Capacity	76	0	76
Quality and Outcomes Framework	140	0	140
GP Transitional Relief	180	0	180
New Organisational Form	550	0	550
Training Costs	491	0	491
Urgent Care - Community Enhanced Care	840	0	840
Urgent Care - Ascot House	476	1,800	2,276
Home Care	616	0	616
Programme Management	796	0	796
Total	8,136	2,455	10,591
Council			
Urgent Care - Discharge to Assess Bed Facility	453	516	969
Urgent Care - Social Work Capacity to Improve Flow in Hospitals	(43)	388	345
Urgent Care - Discharge to Assess and Process Improvements	0	63	63
Adult's and Children's Social Care	694	399	1,093
Homecare	3,477	36	3,513
Programme Management	0	81	81
Enablers	0	127	127
Total	4,581	1,610	6,191
Joint			
Programme Management	111	0	111
Enablers	818	0	818
Total	929	0	929
Grand Total	13,646	4,065	17,711

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NOTICE OF DECISIONS AGREED AT THE GMCA MEETING HELD ON 26 OCTOBER 2018

PRESENT:

Greater Manchester Mayor	Andy Burnham (In the Chair)
Greater Manchester Deputy Mayor	Baroness Bev Hughes
Bolton	Councillor Linda Thomas
Bury	Councillor Rishi Shori
Manchester - Greater Manchester Deputy Mayor	Councillor Richard Leese
Oldham	Councillor Sean Fielding
Rochdale	Councillor Allen Brett
Salford	City Mayor Paul Dennett
Stockport	Councillor Alex Ganotis
Tameside	Councillor Brenda Warrington
Trafford	Councillor Andrew Western
Wigan	Councillor David Molyneux

OTHER MEMBERS IN ATTENDANCE:

TfGMC	Councillor Mark Aldred
Bury	Councillor Andrea Simpson
Manchester	Councillor Angeliki Stogia
Rochdale	Councillor Sara Rowbotham
	Councillor Janet Emsley
Salford	Councillor Paula Boshell
Tameside	Councillor Leanne Feeley
Wigan	Councillor Jenny Bullen

OFFICERS IN ATTENDANCE:

GMCA Chief Executive	Eamonn Boylan
GMCA –Deputy Chief Executive	Andrew Lightfoot
GMCA – Monitoring Officer	Liz Treacy
GMCA – Treasurer	Richard Paver
Office of the GM Mayor	Kevin Lee
Bolton	Donna Ball
Bury	Geoff Little
Oldham	Ray Ward
Manchester	Joanne Roney
Rochdale	Steve Rumbelow
Salford	Ben Dolan
Stockport	Caroline Simpson
Tameside	Steven Pleasant
Wigan	Alison McKenzie-Folan
TfGM	Steve Warrener

	Simon Warburton
	Kate Brown
GMFRS	Jim Wallace
GMCA	Julie Connor
GMCA	Sylvia Welsh
GMCA	Nicola Ward

APOLOGIES:

Bolton	Tony Oakman
Bury	Councillor Sharon Briggs
Oldham	Carolyn Wilkins
Salford	Jim Taylor
Stockport	Pam Smith
Wigan	Donna Hall
GM Police	Ian Hopkins

Agenda Item No.

3. DECLARATIONS OF INTEREST

There were no declarations of interests made in relation to any item on the agenda.

4. MINUTES OF THE GMCA MEETING HELD ON 28 SEPTEMBER 2018

RESOLVED/-

That the minutes of the GMCA meeting held on the 28 September be approved.

5. GMCA AUDIT COMMITTEE MINUTES – 25 SEPTEMBER 2018

RESOLVED/-

- a) That the minutes of the meeting held on 25 September 2018 be noted.
- b) That the Corporate Risk Register and Risk Management Strategy as recommended by the Audit Committee on 25 September (Minute AC/18/67) be approved.

6. GMCA OVERVIEW & SCRUTINY COMMITTEES – MINUTES: OCTOBER 2018

RESOLVED/-

- a) **Housing, Planning and Environment – 11 October 2018**

That the minutes of the Housing, Planning and Environment Overview and Scrutiny Committee held 11 October 2018 be noted.

b) Economy, Business Growth & Skills – 12 October 2018

That the minutes of the Economy, Business Growth & Skills Overview and Scrutiny Committee held 12 October 2018 be noted.

7. MEMBERSHIP OF THE GMCA RESOURCES COMMITTEE

RESOLVED /-

1. That the membership of the Committee be increased to 7 members of the GMCA.
2. That Councillors Linda Thomas and Brenda Warrington be appointed to the GMCA Resources Committee for the remainder of the municipal year 2018/19.

8. HEALTH & CARE UPDATE

RESOLVED /-

1. That the report be noted.
2. That the proposal for meetings of the GMCA and GM Health and Care Board to meet on the same day on a quarterly basis, with effect from January 2019 be welcomed.
3. That Tameside Council be invited to share a presentation on their integrated neighbourhood working model at the Health & Care Board in January 2019.
4. That Councillor Linda Thomas be appointed as GMCA Deputy Chair to the Health & Care Board.
5. That the GMCA records it's thanks to Donna Hall, Chief Executive at Wigan Council for her work in developing our reform and place based working models.

9. BREXIT MONITOR MONTHLY UPDATE

RESOLVED /-

That the Brexit Monitor for October be noted.

10. CLEAN AIR PLAN: TARGET DETERMINATION

RESOLVED /-

1. That the outcomes of the local NO₂ modelling, in particular the prediction of exceedances in all ten GM Local Authority areas beyond 2020, be noted.
2. That TfGM be requested to continue to undertake further analysis of measures for reducing NO₂ across GM to legal Limit Values in the “shortest possible time”, as part of preparing the Outline Business Case for submission to Government.
3. That the GM Mayor be requested to take forward GM’s ‘asks’ with Government, particularly noting the need for Government to issue clear instruction to Highways England to implement measures which deliver compliance on the Strategic Road Network.
4. That the proposed submission of the Transport for Greater Manchester 2040 Strategy to the November meeting of the GMCA be noted.
5. That monthly updates on the progress of work be submitted to the GMCA leading up to the submission of the final GM Air Quality Plan for approval at the January 2019 GMCA meeting.
6. That the GMCA records it’s thanks to Councillor Alex Ganotis for the work undertaken to date and going forward.

11. GREATER MANCHESTER CONGESTION DEAL - CORRIDOR MANAGEMENT (KEY DECISION)

RESOLVED/-

1. That, subject to the successful trial of the service disruption tool, the revised Corridor Management proposals contained within the GM Congestion Deal be approved.
2. That the proposed TfGM expenditure of £0.85 million for highways and network monitoring enabling infrastructure and £0.35 million for staff costs in relation to the GM Congestion Deal be approved.
3. That the proposed funding arrangements of Congestion Deal expenditure which were to fund grants to GM Local Authorities for implementation of Traffic Measures, from Mayoral Priority funding, and to fund all other costs from Earnback Revenues, be approved.
4. That the addition of £0.44 million into the GMCA Capital programme for the element of expenditure on highways monitoring enabling infrastructure which related to capital expenditure be approved.

5. That authority be delegated to the GMCA Treasurer, in consultation with the TfGM Director of Finance and Corporate Services, for the allocation of the remaining £0.15 million, as grants to GM Local Authorities for expenditure on traffic management measures that would deliver the optimal benefits for the GM highway network as issues and measures are identified and that the funding for these works be approved.
6. That TfGM be requested to prepare a more detailed breakdown of the proposed expenditure on traffic managements measures for individual GM Local Authorities.
7. That a process of evaluation of expenditure linked to the congestion deal to ensure delivery of real results be submitted to the GMCA on a quarterly basis, together with an annual evaluation.
8. That the need for provision to be included as part of budget setting for 2019/20 in relation to the GM Congestion Deal of at least £0.5 million to facilitate the ongoing delivery of Congestion Deal commitments in 2019/20, be noted.
9. That future meetings of the GMCA should, wherever possible, be held in venues with access to good public transport links.

12. NORTHERN & TRANSPENNINE EXPRESS RAIL PERFORMANCE UPDATE

RESOLVED /-

1. That the report be noted.
2. That it be noted that the GM Mayor would seek the support from Transport for the North to reinstate stopping services at Mossley Rail Station at the earliest opportunity.
3. That the intention of the GM Mayor to agree a forward plan of investment for rail with the Secretary of State be noted.

13. BUDGETS

a) GMCA CAPITAL UPDATE 2018/19 (KEY DECISION)

RESOLVED /-

That the current 2018/19 forecast compared to the previous 2018/19 capital forecast approved at the July 2018 GMCA meeting be noted.

b) GMCA REVENUE UPDATE 2018/19 (KEY DECISION)

RESOLVED /-

1. That the Mayoral General revenue outturn position for 2018/19 which was in line with budget be noted.
2. That the Mayoral General – Fire revenue outturn position for 2018/19 which showed a budget pressure of £0.3 million be noted.
3. That the Economic Development and Regeneration revenue outturn position for 2018/19 which showed an underspend against budget of £0.7 million be noted and that the proposal to set aside the underspend to meet furniture and fit out costs of the new accommodation be agreed.
4. That the transport revenue outturn position for 2018/19 which showed an underspend against budget of £8.2 million be noted.
5. That the TfGM revenue outturn position for 2018/19 be noted.
6. That the GM Waste revenue outturn position for 2018/19 which was in line with budget be noted.
7. That the increase to the Mayoral General budget of £1 million, following formal confirmation of the Mayoral Capacity Grant be approved.
8. That the increase and utilisation to the Economic Development and Regeneration budget of £0.519 million, following confirmation of additional grant funding be approved.
9. That authority be delegated to the GMCA Monitoring Officer to enter into a lease for additional space for Churchgate House to run con-currently to the existing lease s described in paragraphs 3.10 – 3.13 of the report.
10. That grants to Stockport and Oldham Councils totalling £0.097 million from the Elena Grants be agreed as detailed on paragraph 3.14 of the report.

14. DEVOLUTION OF THE ADULT EDUCATION BUDGET (AEB) (KEY DECISION)

RESOLVED /-

1. That the report be noted.
2. That the proposed commissioning approach for GM’s Adult Education Budget be approved, which encompasses:
 - establishing plan-led grant funding agreements for the providers identified as being in-scope for block grants, namely further education institutions based within Greater Manchester and those GM local authorities which currently deliver AEB funded provision

- procurement of contracts for services for all other providers, including independent training providers, FE institutions based outside of Greater Manchester, and other organisations (which may include the voluntary and community sector)
 - establishing appropriate and proportionate arrangements with other Mayoral Combined Authorities and ESFA to manage cross-border arrangements to take account of residents' travel to learn patterns
3. That the retention of an element of funding to support GMCA's local strategic planning, operational management and assurance of the AEB in line with the Memorandum of Understanding which would be in place between DfE and GMCA be approved.
 4. That it be noted that the value attached to local strategic planning, operational management and assurance would be based on actual costs, envisaged to be no more than 3% of the total AEB (to be reviewed on an annual basis and any unspent funding to go back into the learner allocation).
 5. That authority be delegated to the GMCA Chief Executive and GMCA Treasurer, in consultation with the Lead Member and Lead Chief Executive for Education, Skills, Work and Apprenticeships (and subject to considerations around any conflicts of interest which might arise), to take forward AEB commissioning, including the procured element, to contract award.
 6. That thanks be recorded to all those involved in the work surrounding the devolution of the Adult Education budget, specifically Councillor Sean Fielding, Joanne Roney and Gemma Marsh.

15. GREATER MANCHESTER WORK & SKILLS AVAILABLE FUNDING – DETAILED PROPOSALS (KEY DECISION)

RESOLVED /-

That the activity and use of the funding that has been identified, as contained with the financial summary of propositions at paragraph 3, to support the stimulating demand & improving quality in apprenticeships, and life readiness agendas be approved.

16. DIGITAL & CREATIVE INVESTMENT - TV AND FILM CONTENT PRODUCTION SECTOR (KEY DECISION – EXEMPTED FROM CALL-IN)

RESOLVED /-

1. That it be noted that a bid had been submitted in respect of the Channel 4 relocation bidding process, for Channel 4 to relocate its Headquarters or Creative Hub to GM, the terms of which are set out in a Part B report on this agenda.
2. That it be agreed that, should the bid be successful, the investment and support package, as set out in the Part B report be approved.
3. That authority be delegated to the GMCA Chief Executive, in consultation with the GM Mayor, to finalise the detailed commercial and any ancillary arrangements required.
4. That authority be delegated to the GMCA Monitoring Officer to complete all documentation to give effect to the recommendations in this report and the Part B report.
5. That it be noted that, should the Channel 4 bid not be successful, a further report would be submitted to GMCA to still consider such investments as part of a potential new sectoral approach to investment, as part of the Local Industrial Strategy, to support GM's key strengths in the Digital & Creative sector, particularly TV, Film and Drama Content production.
6. That it be noted that the decisions were exempted from call in as the making of the decisions was urgent and could not reasonably be deferred in accordance with Clause 16 of the CA Scrutiny Procedure Rules.
7. That thanks be recorded to Councillor Richard Leese for his work to progress the bid and that an update on the outcome of the Channel 4 bid be submitted to the November meeting of the GMCA.

17. EXCLUSION OF PRESS AND PUBLIC

RESOLVED /-

That, under section 100 (A)(4) of the Local Government Act 1972 the press and public should be excluded from the meeting for the following items on business on the grounds that this involves the likely disclosure of exempt information, as set out in paragraph 3, Part 1, Schedule 12A of the Local Government Act 1972 and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART B

18. DIGITAL & CREATIVE INVESTMENT - TV AND FILM CONTENT PRODUCTION SECTOR (KEY DECISION– EXEMPTED FROM CALL-IN)

CLERK'S NOTE: This item was considered in support of the Part A report DIGITAL & CREATIVE INVESTMENT - TV AND FILM CONTENT PRODUCTION SECTOR (Item 16)

RESOLVED /-

1. That the investment and support package, as set out in this report, should the bid for the Channel 4 Headquarters or Creative Hub be successful be approved.
2. That it be noted that the decisions were exempted from call in as the making of the decisions was urgent and could not reasonably be deferred in accordance with Clause 16 of the CA Scrutiny Procedure Rules.

A link to the full agenda and papers can be found here:

https://www.greatermanchester-ca.gov.uk/meetings/meeting/598/greater_manchester_combined_authority

This decision notice was issued 30 October 2018 on behalf of Eamonn Boylan, Secretary to the Greater Manchester Combined Authority, Churchgate House, 56 Oxford Street, Manchester M1 6EU. The deadline for call in of the attached decisions is 4.00pm on Tuesday 6 November 2018.

Call-In Process

In accordance with the scrutiny procedure rules, these decisions would come into effect five days after the publication of this notice unless before that time any three members of the relevant Overview and Scrutiny Committee decides to call-in a decision.

Members must give notice in writing to the Chief Executive that they wish to call-in a decision, stating their reason(s) why the decision should be scrutinised. The period between the publication of this decision notice and the time a decision may be implemented is the 'call-in' period.

Decisions which have already been considered by an Overview and Scrutiny Committee, and where the GMCA's decision agrees with the views of the Overview and Scrutiny Committee may not be called in.

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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